

2016 PROGRAM OF WORK

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TABLE OF CONTENTS

LETTER FROM THE ELDERS	3
CALENDAR OF MAJOR EVENTS – 2016	5
BRING - TEACH- KEEP	7
FELLOWSHIP - INVOLVEMENT	8
WORSHIP	9
DUTIES OF USHERS AND GREETERS	11
BENEVOLENCE	12
MISSIONS	15
PRISON MINISTRY	19
COMMUNITY OUTREACH.....	21
HOME AND FAMILY LIFE	25
EDUCATIONAL PROGRAM	29
EDUCATIONAL SUPPORT.....	35
YOUTH MINISTRY	37
LADS-TO-LEADERS/LEADERETTES.....	42
WOMEN'S MINISTRY OPPORTUNITIES.....	44
THIRTY-NINERS	47
FACILITIES AND OTHER PROPERTIES	48
USE & CARE OF THE ANNEX	51
WEDDING GUIDELINES.....	52
ADMINISTRATIVE	55
CHURCH EXPENSES & BUDGETS	57
FINANCIAL SUMMARY	58

LETTER FROM THE ELDERS

*If you are new to our congregation here at Killen, you might be asking yourself...
“What exactly is a “Program of Work”, anyway?”*

Or, if you are a long-time member, you might just take it for granted that a “Program of Work” will be published and presented yearly. For that reason, we encourage you to take a moment to consider the question: What is a “Program of Work”, and what purpose does it serve?

The simple answer is this: We (the elders) present this program of work to you for the purpose of helping you to understand the work of the Lord being done here at Killen, and to assist all of our members (old and new) ... “so that the servant of God may be thoroughly equipped for every good work.” (2 Timothy 3:17)

It is also an invaluable resource to our new members, assisting them in becoming acclimated and “plugged in” as soon as possible.

The “Program of Work” is a tool that helps us to find our place in the ministry of the gospel. In I Cor. 12:12-13 Paul exhorts the church to strive for unity in the Body (Church) as we put to use our diversity of talents: He explains... “Just as a body, though one, has many parts, but all its many parts form one body, so it is with Christ. For we were all baptized by one Spirit so as to form one body...”

At Killen, we have a very wide variety of opportunities for each Christian to minister and serve in God’s kingdom. In keeping with our emphasis on “Bring / Teach / Keep”, you will find that there are plenty of ways for you to use your talents. Whether you are a “Bringer”, a “Teacher”, a “Keeper” (or a combination of all of them), there are ministry opportunities for you. The entire “program of work” is an explanation of every ministry that we offer, and how each one revolves around Bringing, Teaching, and Keeping precious souls in the Kingdom of God!

*The elders exhort and encourage you to use this “Program of Work” to find **your** ministry! Prayerfully and carefully consider the opportunities detailed in these pages, and use it to find your place in the body at Killen as you work for the Lord in 2016!*

For Him,

The elders of the Killen Church of Christ

Tim Ashley, Terry Brown, Ross Hargett, Doyle McDonald, Jerry Mitchell, Gary Russell, & Earl Tank

	2015	2014	2013	2012	2011
Sunday AM Bible Class- (Average)	323	335	349	360	362
Sunday AM Worship - (Average)	435	488	489	488	504
Sunday PM Worship - (Average)	317	347	366	355	355
Wednesday Bible class - (Average)	302	346	321	334	319
VBS (3 yrs. – 9 th) – (Average)	386	374	380	390	382
New members	46	48	25	18	39
Baptisms	34	28	15	8	20
Lauderdale County Det. Baptisms	31	52	33	69	36
Limestone County Baptisms	48	44	36	10	78
Restorations	26	38	25	35	38
Weekly contribution - (Average)	16, 608	\$15,796	\$16,117	\$15,500	\$14,556

A Message From Stan

Every year when the time comes for me to write this letter for the Program of Work, I am amazed that another year has come and gone. Even though this is my 18th one to compose, I have yet to find it burdensome because of my love for this great church! We are blessed with so many opportunities and so many talented people that I consider it an honor to be associated with this spiritual family! Judi and I daily thank God for each one of you and are overjoyed to have you as a part of lives and to be able to serve our Lord together.

Let me begin by thanking you for your dedication and service in this past year. As is common here, we have so many that go beyond the call of duty in anything they are asked to do. Whether it is leading in worship, visiting, teaching, encouraging, giving, mentoring or countless other things, there is always someone or various ones who are willing to step up and get the job done. I have been asked from time to time by preachers or members from other churches what is unique about the Killen Church. Included in my answer is that Killen has a higher level of involvement from its members than any congregation of my acquaintance. Perhaps the most amazing thing about that is, much of what is done is not publicized. Thus, to know so much is done without the need for recognition demonstrates the very essence of servanthood.

Building on that foundation, one has to be excited about what is yet to come. So, looking ahead to 2016, let us consider some of the plans right out of the box in January. We have already given a considerable amount of attention to “Bring, Teach, Keep” in the area of outreach and we will launch headlong into this area in January and continue throughout the year. As the Body of Christ, we are to be about the Lord’s business of reaching the lost and helping them (and us) to remain faithful. Thus, this will be the main thrust in the coming year.

In conjunction with that, we are again encouraging everyone to become involved in the 40 Days of Prayer, which also will help us to jumpstart our spiritual growth for the year. This is a great plan for keeping us in the Word and on our knees. It was so well received last year we wanted to bring it back for the start of the New Year.

Also, we wanted to offer an additional tool for strengthening families. So, the first Wednesday of January we again offered the Dynamic Marriage Seminar which will continue through February. We actually have an overflow of couples, but we are thrilled by the great interest in marriage enhancement!

Not only are we interested in spreading the love of Jesus locally, but wherever souls are willing to receive the gospel. Hence, there will be various campaigns and mission efforts abroad throughout the year by many of our members in addition to helping numerous others who are teaching and preaching around the world. Again, thank you for your generosity in helping reach the lost and caring for the less fortunate.

Finally, just a word of encouragement to each one of us to involve ourselves in the work laid out in these pages in any way that we can. Further, I ask you to pray for this church daily. When our hearts are right and Jesus comes first, there is no limit to the good that can be done. After all, “If God be for us, who can be against us?” (Romans 8:31).

CALENDAR OF MAJOR EVENTS – 2016

JANUARY	
4	Begin 40 Days of Prayer
11	Singing at Lauderdale Christian Nursing Home
31	Young Men direct evening service
FEBRUARY	
7	Mars Hill Chorus to perform after evening service
8	Singing at Lauderdale Christian Nursing Home
23	Teachers Appreciation Banquet
25-28	Gulf Teen Retreat
28	Lauderdale Christian Nursing Home Worship – 2 p.m.
28	Sermon in Song – P.M. Service
29	Newcomers Banquet
MARCH	
14	Singing @ Lauderdale Christian Nursing Home 6:30
19	Ladies Day
27	Sermon In Song
24-27	Lads to Leaders Convention
25-26	State Prison Ministry Workshop (Montgomery)
APRIL	
10	Killen conduct worship service @ El Reposo @ 2:00
11	Singing at Lauderdale Christian Nursing Home
22-23	GLOW – for teen girls
24	Family Day
24	Sermon In Song – Evening Service
MAY	
1	Graduate Appreciation
9	Singing at Lauderdale Christian Nursing Home
29	Young men to direct evening service
JUNE	
8-10	National Prison Workshop (Corpus Christi, TX)
13	Singing at Lauderdale Christian Nursing Home
26-July 2	Maywood Christian Camp – Hamilton, AL
26	Sermon in Song During Evening Service
JULY	
3	Special Contribution- Missions
6	Wednesday Night Special Series
10-17	Titus Camp- Leadership Training for Young People
11	Singing @ Lauderdale Christian Nursing Home @ 6:30
13	Wednesday Night Special Series
18-22	Vacation Bible School
20	Wednesday Night Special Series
24	Ice Cream Supper – after evening service at Jerry & Charlotte Dean’s Home
27	Wednesday Night Special Series
31	Back to School Bash
31	Young men direct evening service
AUGUST	
3	Promotion for Wednesday Classes and new Adult Classes begin
7	Promotion for Sunday Classes
7	Back to School Prayer Service (For All)

8	Singing at Lauderdale Christian Nursing Home
21	Visitation Teams' Annual Kick-off - Annex
26-27	Booth at Killen Founder's Day – Killen Park
28	Homecoming – meal in Annex to follow morning service
28	Sermon In Song P.M. Service
SEPTEMBER	
11	Worship at Lauderdale Christian Nursing Home at 2 PM
12	Singing at Lauderdale Christian Nursing Home
18-20	RUSH at FHU
25	Sermon In Song – P.M. Service
OCTOBER	
10	Singing at Lauderdale Christian Nursing Home
16	Killen to host Shoals Area Youth Series (SAYS) during evening service
29	Widow and Widowers Banquet
30	Young Men direct evening service
30	Trunk or Treat after service
NOVEMBER	
5	Program of Work Planning Session for Elders, Deacons and Ministers
13	Killen Conduct Worship Service @ El Reposo @ 2:00
14	Singing at Lauderdale Christian Nursing Home
18-20	Teen Retreat
27	Sermon In Song P.M. Service
DECEMBER	
7	Christmas baskets preparation
8	39ers Christmas Party - Annex
12	Singing at Lauderdale Christian Nursing Home
25	Sermon In Song – P.M. Service
RECURRING EVENTS	
First Sundays	Teen Devotional after evening service
First Sundays	Elders, Deacons and Ministers' Meeting at 4:30 PM
Third Sundays	K-6 Devotional after evening service
Second Tuesdays	Divorce and the Kids Program – 6 to 10 PM
Third Wednesdays	Puppets and Flannelgraph Lessons for 4 yr. olds thru 4th grade during class time.
Tuesdays, June & July	Shoals Area Youth Series During Evening Service at Various Churches.
Sundays, June & July	Songs of Summer after evening service.
3rd Sundays, Sep-April	Shoals Area Youth Series During Evening Service at Various Churches.
4th Sundays, Sep-April	EXALT, singing after evening service for youth.
Last Wednesday of each month.	Fellowship meal in the annex prior to service.

BRING - TEACH- KEEP

Bring - Teach - Keep is a concept we have adopted to utilize Jesus' teaching about reaching others. It is woven throughout this Program of Work in our efforts to bring others to Christ, locally and around the world.

BRING: Coordinators: David & Sharon Aday

- Focus the church on telling others about Jesus by inviting them to study the Bible with us and to attend services with us.
- Coordinate efforts such as visitation teams and special events (VBS, Founders Day, Trunk or Treat, etc.) to result in effective outreach and contacts for follow-up.
- Insure we effectively pursue contact opportunities.

TEACH: Coordinators: Steve & Teresa Hogan

- Insure teaching occurs whenever contacts result in people wishing Bible Study.
- Insure that we effectively teach new Christians and those who need more focused study due to long absences.
- Keep an active list of willing teachers and their current studies.

KEEP: Coordinators: Randy & Betty Fannin

- Work with the elders to know newer members and those needing support.
- Work with willing church members to provide support and encouragement to those who have the need.
- Keep an accurate status and work with the elders to continually update it.

INVOLVEMENT: Coordinator: Jim Smith

- Work with the elders to utilize the talent within the church most effectively.
- Contact members to encourage activity.
- Remain aware of opportunities for our talents in each phase of the work.

CONGREGATION AT WORK – Every member is encouraged to be a bringer, teacher, keeper or a combination of these in our work for the Lord. Please support the coordinators when they ask for your help.

FELLOWSHIP - INVOLVEMENT

Elders: Earl Tank
Gary Russell

Deacon: Keith Behel
Mark Simpson
Keith Medley

The first Christians made a point to be together – to have fellowship with each other. They spent time together spreading the message of the gospel, eating together, sharing with each other and praising God. In Acts 2:47 we learn “the Lord added to their number daily those who were being saved”.

We have many opportunities through the year to imitate these early Christians. There is a wide variety of activities and fellowship opportunities for us to choose from. Below is a sample of the things we have planned for 2016. Refer to the calendar for a more complete listing and listen for additional opportunities throughout the year.

FAMILY DAY – April 24 (Goal 840)

- All members invite your family to come and worship with us.
- Enjoy being with your family the rest of the day.
- Invite friends and others to come.
- Parking – Paul Abernathy

HOMECOMING – August 28

- Special effort is made to invite people who have moved away that once worshipped with us.
- Turn in names and addresses of those you know that live away. A box will be placed on a table in the lobby.
- We will have lunch in the annex. Meat will be provided. Members bring everything else.
- Members will be asked to help set up tables and clean up.
- Parking – Paul Abernathy

FELLOWSHIP ACTIVITIES:

- Ice Cream Supper: July 24 after PM service at home of Jerry & Charlotte Dean.
- Trunk-or-Treat: October 30 after Wednesday evening service.

WORSHIP

Elders: Terry Brown
Doyle McDonald

Deacons: Brian McDonald
Ken Myrick

OUR AIM AT KILLEN IN 2016

- All collective worship opportunities are times when we gather together to praise, pray, study give of our resources, enjoy the fellowship of the family, encourage one another and especially partake of the Lord's Supper (Sunday). We are commanded to worship in spirit and in truth (John 4:24).
- The "40 Days of Prayer" is being provided to everyone who is interested to help us all focus on targeted prayer and Bible study. As we follow through for 40 days beginning January 4 we will have read the whole New Testament.
- Because so many are using electronic Bibles and study tools we have provided open access WiFi throughout the building. Security measures are in place to minimize access to inappropriate sites.
- Everyone involved in taking a leading or serving role in our collective worship periods is encouraged to be on time and be diligently prepared for their role.
 - ❖ Those who lead in prayer should ask in advance for the names of those especially needing prayer as well as particular issues the elders request prayer for.
 - ❖ Those who lead singing are encouraged to prepare songs using the PowerPoint system in every service and to prepare songs appropriate to the lesson plan for that service.

SERVICES

- Regular worship services – 10:00 AM and 6:00 PM each Sunday.
- Singings at Lauderdale Christian Nursing Home – 2nd Monday night of each month at 6:30 PM.

AUXILIARY SERVICES

- Communion to sick and shut-in - Lord's Supper taken to homes of sick, shut-ins and hospitalized as requested; Roy Newton coordinates.
- Tapes and CDs of our worship services are available for free. DVD's are also being made available of some special services and presentations. There is sign-up list and tape pick-up rack to make this more accessible. Floyd Moore coordinates.
- Nursery - Designed to meet the needs of parents who wish to leave their babies with attendants while they worship; Heather Lawson coordinates.
- Cry Room - A good place for mother or father to train their small children during worship.
- Ushers – See page 10 for detailed duties of ushers and greeters.
- Conduct services at El Reposo as scheduled; Ken Myrick coordinates.
- Conduct services at Lauderdale Christian as scheduled. Ken Myrick, coordinates.

ASSIGNMENTS:

- Prepare assignments each month – Brian McDonald
- Provide assignment instructions – Ken Myrick & Brian McDonald
- Wednesday night assignments – Gary Russell
- Coordinate young men leading services every fifth Sunday night – Jess Eastep.
- Count attendance – Mark Simpson (coordinator)
- Prepare floral arrangements – Amanda Gooch

- Communion room cleaned and neatly kept – Dave & Cindy James
- Communion supplies and instructions – Ken Kelley
- Provide baptismal assistance (back-up) – Brian Abernathy and Nancy Newton
- Provide cards for use by congregation for sympathy and sickness – Madge Landers, Mary Perryman
- Provide cleaning of baptismal area/garments (back-up) – Willa Mae Kretzer
- Coordinate special communion delivery to shut-ins – Roy Newton
- P A System – Floyd Moore
 - ❖ Sunday – Keith Behel, Tim Ashley, Ken Kershaw
 - ❖ Wednesday – Gatlan Vinson
- Audio Recording – Floyd Moore and Tony Moore
- Video Recording – Marty Wallace
- Tracts – Keep tract racks supplied – Ken Myrick
- Ushering – As assigned
- Video projection system
 - ❖ Steven & Renee Pyle – Sunday a.m.
 - ❖ Micah & Candy Allen – Sunday p.m.

DUTIES OF USHERS AND GREETERS

Ushers and Greeters will be assigned specific locations

GREETERS

- Welcome everyone to Bible classes and worship services.
- Visitors receive priority.

USHERS

- Be ready to assist elderly.
- Be ready to assist handicapped.
- Welcome all visitors.
 - ❖ Help find seats.
 - ❖ Learn seating patterns of members to assist visitors finding them.

OTHER DUTIES

- West door usher answer telephone.
- Sunday night ushers close doors at each end of hall where communion is served.
- Assist with communion at back. One man serves cry room and nursery (1 tray); remainder serve auditorium starting from back.

GENERAL

- At least three ushers on Sunday night.
- Ushers and greeters wear badges at each service for the benefit of our visitors.
- Assigned greeters may take their seats in auditorium 5 minutes after service begins.
- Ushers remain near their assigned station after making their check outlined above.
- Greeters should be on station before Bible class and between class and worship on Sunday morning.

MEDICAL EMERGENCIES

- Ushers are to be familiar with the list of medical personnel in the congregation that is posted in the main foyer coat room.
- Ushers need to be aware of the locations of Dr. Ashley, Dr. Florida, Dr. Buffler and the trained first aid people.
- When a need arises, ushers are to take action to get the proper assistance.
- The lead usher should assist the medical personnel as needed. All ushers should be aware of the first responder bag, oxygen tank, and defibrillator in the coat room.
- The usher assigned to the west door shall be notified if a 911 call is needed and immediately make the call.

BENEVOLENCE

Elders: Earl Tank
Tim Ashley

Deacons: Floyd Moore
Jackey Watkins
Randy Fannin

As Christians who are following the example of Christ, we are interested in each individual and whatever their need. Christ had compassion for people and met their need, whether hungry, sick or burdened with sin. We have examples of feeding the five thousand and healing the lame. He offered hope to those living in sin (the woman at the well and the woman caught in adultery). He suggested ways to be truly followers to those who were searching – the rich young ruler (get rid of the distraction of money) and to Nicodemus (he must be born again). He met people where they were in life and therefore His suggestions, directions and actions were not uniform.

Similarly, our reactions cannot be uniform. As we look for ways to minister to those around us, we may find ourselves meeting physical needs in some, emotional problems in others, and spiritual issues in others. Since we all have the sin problem (Rom. 3:23), the spiritual problem (separation from God) would apply to all. We cannot hope to teach or preach successfully to those who are hungry or physically ill beyond their ability to accept the word. However, we cannot forget as we minister to physical needs that we all need the hope of peace in Jesus.

Jesus instructed His disciples to witness in Jerusalem, go throughout Judea and Samaria, and then to the uttermost parts of the earth (Acts 1:7-8). Therefore we need to start at Killen and minister to those around us and be “witnesses” to all. We cannot forget the gospel plea and the hope of peace that Christ offers through his suffering. We must offer our services as followers of Christ who have the privilege of giving that drink of living water which relieves real thirst (John 4).

Compassion evangelism – Each Christian should be equipped to seek opportunities to help spiritually whenever they provide physical help (financial, food, gas, etc.). Training will be provided on how to open the door and initiate a conversation regarding the person’s spiritual condition. This will include their relationship with God and their need to be part of His church. The elders and deacons who are heavily involved in the ministry of Benevolence will lead this work and provide guidance and training on how to do this.

Financial needs coaching – A few volunteers will be trained to provide simple budget planning to assist the chronic recipients of financial need and those who are not familiar with budgeting practices. This is NOT to imply the church become a financial planning organization but rather that we help others become better stewards of their resources.

GOALS

- To help the physical needs to be met in a manner that is most responsible of the Lord’s money.
- To provide opportunity to plant the seeds of the Gospel message to those who are hurting.
- To follow the pattern Jesus provided of visiting the sick and ministering to their needs.

TYPES OF BENEVOLENCE

- Assist Nursing Homes:
 - ❖ Lauderdale Christian Nursing Home & El Reposo – Joe Stanford serves on the Board of Directors.
 - ❖ Other nursing homes in the area are assisted in various ways through organized programs.
- Organized child care – Support is given to:
 - ❖ North Alabama Christian Children Homes – Randy Fannin serves on the Board of Directors.
 - ❖ Child Haven
 - ❖ Potter Children's Homes
- Miscellaneous Organizations we support:
 - ❖ Disaster Relief Effort, Inc. – (Nashville TN) Provides help to victims of natural disasters in the US.
 - ❖ International Health Care Foundation – Involved in the medical field in Ghana, Nigeria, and Honduras. The Gospel is being taught and obeyed. Tim Ashley serves on the Board of Directors.
 - ❖ Healing Hands International – assistance is provided to help victims of disaster internationally.
- Special Benevolence:
 - ❖ Food Committee – Wyna Behel (Coordinator)
 - Explain program to new people serving on committee.
 - Contact the food committee in case of death.
 - Provide monthly assignment of individuals to be responsible for food in time of death of a family member.
 - ❖ Transportation – Earl Tank, Floyd Moore, Randy Fannin, Jackey Watkins
 - ❖ Pantry has food and other items for distribution to appropriate needs; congregation will be asked to restock as needed.
 - ❖ Clothing – the congregation will be called on to provide as needs arise.
 - ❖ Hospitalized and shut-ins: assist sitting with sick in hospital or at home as needed.
 - ❖ Recovery programs – Ross Hargett (coordinator)
 - Assist members and those from community getting help with addiction recovery through facilities like Project Rescue (men) and New Beginning (ladies) facilities.
 - Provide follow up efforts through the visitation teams to encourage and provide teaching opportunities for the individuals and families.

- General Benevolence – Floyd Moore, Earl Tank, Randy Fannin, Jackey Watkins
 - ❖ Assist needy cases
 - ❖ Visit and assess needs
 - ❖ Take care of emergencies immediately
 - ❖ Bring special cases to the attention of the elders.
 - ❖ Oversee hospital equipment – Floyd Moore, Earl Tank, Randy Fannin, Jackey Watkins
 - ❖ Keep records of equipment
 - ❖ Keep in good condition
 - ❖ Check equipment in and out.
 - ❖ Prepare Christmas baskets for needy and those who are shut in.

METHODS

- Needs for financial help will be coordinated through the secretary and passed along to the respective deacons for appropriate handling. We are using a process to track community requests and identify potential cases of abuse. Requests of unusual nature will be discussed by the elders. All others will be managed by the respective deacons against the budget and within the established criteria.
- Repeated requests will be approved only after financial counseling is provided.
- Needs for food help will be handled by use of the food pantry we maintain in the annex.
- Special financial consideration may be provided for utilization of resources for the “LIFE PLAN” as described in the Prison Ministry section.
- Assist in sitting with the sick as needed
- Assist financially
- Meals:
 - ❖ Sickness – All classes are responsible for taking food & helping with other needs.
 - ❖ Death - food committee provides meal for the family
- Equipment available for loan:
 - ❖ Wheel Chairs
 - ❖ Lift Chairs
 - ❖ Commode Chairs
 - ❖ Commode extensions
 - ❖ Hospital Beds
 - ❖ Walkers
 - ❖ Walking sticks
 - ❖ Walking Sticks
 - ❖ Crutches
 - ❖ Stools (tub or shower)
 - ❖ Stools (larger type)
 - ❖ Grabbers

MISSIONS

Elders: Doyle McDonald
Tim Ashley

Deacons: Norman Holladay
Wayne Orr
B.W. Gibbons

OBJECTIVES OF OUR MISSION WORK

“To seek and save the lost” (Luke 19:10)

Evaluate each work annually for effectiveness and adjust the mission plan accordingly. Provide an opportunity on the first Sunday in July for a special contribution directed toward establishing the Pacific Islands Bible College by Rocco Pierce.

MISSION WORKS IN THE UNITED STATES

- Georgetown, Kentucky - Killen assisted in establishing a congregation in Georgetown in 1979 and has continually supported the work since that time. The congregation has grown to the point that they have assumed the oversight of the minister. Our financial support will be phased out over the next 2 years.
- Tylertown, Mississippi – We continue to support Shun Evans, a preacher from Jackson, Mississippi. Attendance is between 40-50 at this time.
- Melvin Whitlock – Melvin works with the Westside Church of Christ in Leighton and Killen will be providing some support for him. Killen also provides air time on radio station WMXV 101.5 FM. The spots are aired Wednesday through Saturday at various times during these days.
- U N A Christian Student Center (Danny Pettus,) – Killen along with other congregations in this area, have been involved in the support of this work for many years. Under the able direction of Danny Pettus it continues to have a very positive influence on the lives of the many young men and women who participate in the activities of the Student Center. Jerry Dean serves on the Board of Directors.
- Northwest Shoals Christian Student Group – A Christian Student Group for the Northwest Shoals Community College continues to grow. This effort began in 2008 and is called “Patriots for Christ”. Tom Carter has been very active in this effort. The Tusculumbia Church of Christ leads this work.
- Good News Network – Killen at the end of 2015 will no longer provide financial help to Good-News-Network.
- Rogers City, Michigan - Brother Dale DuVerney is actively working to evangelize in Rogers City and the areas around Rogers City. He is involved in jail ministry, traveling to Harbor Springs on follow-up and assisting the church in Alpena. Killen provides partial support for Dale.

OUR CONTRIBUTION ON FIRST SUNDAY IN JULY

The use of the 1st Sunday contribution in July will go to Mission Outreach. We have a number of opportunities which the elders are evaluating. The congregation will be informed well before July 3 so given may be planned.

FOREIGN MISSION WORK:

- Albania – Killen has been involved in this work in Korce since 1995. The church in Maryville, TN oversees this work. Killen provides partial support for Albert Cepi. More information may be found at: <http://www.korcachurchesofchrist.com>.



➤ India:

- ❖ Vinay David – Killen has the oversight of Vinay's work. He now has a facility and is developing a preacher training school for New Delhi and northern India. He has translated a number of tracts and Bible Correspondence courses into Hindi. His work involves extensive travel from state to state. Vinay's email address is: vinay_david2002@yahoo.co.in
- ❖ John Deen Muppidi – John continues to work to develop areas to train the youth in his state. He is the director of the preaching school at Skinner's Garden Orphan and Widows home. He assists his father with other aspects of the work there--including a computer lab and annual Youth Rally. John taped TV Programs while in the US in his native language to be broadcast in his home state. Plans are being made to establish a school for the orphans at Skinners Garden. John's work is overseen by the Central Church of Christ in Athens, AL.
- ❖ M. Samuel Raju – Brother Samuel is the father of John Deen. He oversees the operations at Skinner's Garden and the new preacher training school at a nearby town. He has wide experience in preaching, training preachers, and organizing benevolent works. Samuel's work is overseen by the West Corinth Church of Christ in Corinth, MS. More information may be found at: <http://skinnergarden.org>.
- ❖ O. Jayarao – Killen provides full support for Brother Jayarao and his family, Vasco-Da-Gama, India.
- ❖ Wayne Barrier – World Evangelism – Wayne works under the oversight of the Double Springs Church. Wayne does missionary work in India and Southeast Asia. He also coordinates Bible literature and teaching programs which are presented by the native people. His website is www.world evangelism.org.



➤ Pacific Island work:

- ❖ Randy English and his family have been in the Pacific for 20 yrs. They have done a marvelous job and have touched many lives, including many of us at Killen. They are actively involved in an exciting new radio work which will spread the gospel to the entire South Pacific. More information may be found at: <http://thesonlight.wix.com/updates#updates>
- ❖ Rocco Pierce – Jason Pierce – Killen is the oversight eldership for Rocco and Jason. They and their families will move to Figi to start the Oceania Bible Institute of Figi. Rocco will be the director of the school. Jason will be the Academic Dean. They will be training preachers from Figi and the surrounding countries. Rocco's email is roccohugh@gmail.com. Jason's email is: jasonhpierce@gmail.com.
- ❖ Norman Holladay is our resident deacon at the Gaither Mountain radio site. More information about the PBN work may be found at: <http://admin066.wix.com/site-2#faq>



➤ Nigeria

- ❖ John Inetianbor – Killen provides full support for Brother Inetianbor, a native of Nigeria. John preaches and follows up on our Bible Correspondence Course students to teach and convert them. The work continues to be very successful.

- ❖ Doug Wheeler – Brother Wheeler, missionary in residence of the Westside Church of Christ in Norman, Oklahoma has been our eyes and ears in Nigeria for several years. He travels to Nigeria each year to train preachers and gives us an update on the work there. 2016 will be the last year that Doug will make a trip to Nigeria. <http://www.westsidechurchofchrist.org/missions-wheelers.php>
- Panama – Chris Taylor. The Southwest Church of Christ in Jonesboro Arkansas provides the oversight of Chris's work. Killen provides a part of his support. Chris works to build local congregations by teaching men to be leaders at the local level in their respective towns and villages in Panama. Chris is the son of our sister Shirley Owens.
- Philippines – Eric Jones. Eric continues to work in the storm ravaged areas of the Philippines providing physical assistance and Bible teaching.
- Tiffany Hale – Tiffany arrived in the Dominican Republic in July 2013. She has dedicated three years of her life to work with Manna Global Ministries as a social worker in the Children's Home of Manna Global Ministries. She also became a teacher in the high school on the compound. Her e-mail address is tiffany@mannaglobalministries.org.

OTHER MISSION WORK:

- Weekly Newspaper Article by Stan Dean – This article is printed weekly on Saturday in the local newspaper. Each article is carefully designed to teach a great Bible lesson.
- CDs of sermons – Copies of sermons are distributed in local businesses and are being picked up consistently by local shoppers.
- Web site – All sermons are being made available for listening and downloading through the church web site. This makes the message available anywhere in the world at any time for those having Internet access. The Internet address is www.killencoc.org.
- Special requests – Killen has received and evaluated many requests for support of worthwhile needs. Because of your generosity a number of requests were honored in 2014. We expect to continue participation in these works as worthwhile opportunities are presented.
- Short term works of our members – Many of our members will spend this year in both stateside and foreign works. There will be a group of our members going to Harbor Springs, Michigan in June and Christmas Island in July.



ADDRESSES OF OUR MISSIONARIES

Members of this congregation are encouraged to write, call or e-mail or visit the missionaries we support.

<p>Chris Taylor Panama City, Panama 256-275-9751 (local call) tayloc_99@yahoo.com</p>	<p>Wayne Barrier 3000 County Rd. 10 Florence, AL 35633 766-2807 wbarrier@hiwaay.net</p>
<p>Vinay Francis David P O Box 4398 New Delhi 110019 India E-Mail: vinay_david2002@yahoo.com</p>	<p>Windsor Park Prison Ministries Buck Griffith 3833 South Staples Corpus Christi, TX 78411 1-361-855-3372 E-Mail: nlbcasa@interconnect.net</p>
<p>Randy & Sharon English 7996 Hilltop Rd. Harrison, AR 72601 E-Mail: SONLIGHT@samoatelco.com</p>	<p>Shun Evans P O Box 6991 Jackson, MS 39282 Home: 1-601-346-4394 E-Mail: shunevans@att.net</p>
<p>John Inteianbor P O Box 12091 Benin City, Edo State Nigeria West Africa</p>	<p>O Jayaro H. No. 105 Near E.S. Manger Hill Vasco-Da-Gama GOA 403802 India</p>
<p>Robert E Jones E-Mail: victorystartshere@hotmail.com</p>	<p>Doug Wheeler 726 McGee Norman, OK 73069 1-403-307-8690 E-Mail: wheeler_dm@hotmail.com</p>
<p>Scott County Church of Christ 1776 Cincinnati Road Georgetown, KY 40324 Larry McCoy, Minister Home: 1-209-604-0171 E-Mail: lwmccoy57@yahoo.com</p>	<p>Kevin & Allison Morrill 1325 Kiplinger Ave. York NE 68467 E-Mail: morrills@fastmail.us</p>
<p>John Dean Muppidi Skinner's Garden Church of Christ Complex Bikkavolu – 533 343 E.G. Disp., A.P.S. India E-Mail: johndeanm@hotmail.com</p>	<p>Albert Cepi P.O. Box 44 Korce, Albania, Europe E-Mail: cepiAlbert@gmail.com</p>
<p>M. Samuel Raju Skinner's Garden Church of Christ Complex Bikkavolu – 533 343 E.G. Disp., A.P.S. India E-Mail: samuel_raju@skinnergarden.org</p>	<p>Rocco Pierce P.O. Box 715 Hohenwald TN 38462 E-Mail: roccohugh@gmail.com</p>
<p>Melvin Whitlock Westside Church of Christ 7603 Old Highway 20 Leighton, AL 35646</p>	<p>Dale DuVerney 2728 Petersville Road Rogers City, MI 49779 Phone 989-734-9016 E-mail: daleduverney@gmail.com minister@rogerscitychurchofchrist.com</p>
<p>Tiffany Hale c/o Debby Nichens 3565 Hammock Trail Melbourne FL 32934 tiffany@mannaglobalministries.org</p>	

PRISON MINISTRY

Elders Doyle McDonald
Earl Tank

Deacons: William Dean
George Hamner
Michael LeMay

Mission: To carry out the great commission of our Lord Jesus Christ by teaching and ministering to those in our local prisons.

HISTORY

- In January 2008 the Killen Church of Christ began an effort to establish a jail/prison ministry. There are presently about 48 men and women involved in teaching God's word in the local jails and Limestone Prison.
- The materials are designed specifically for those in a prison environment and are provided through New Life Behavior Ministries <http://nlbm.org> . We have been supporting Buck Griffith for several years in his ministry of developing these materials and working with the correctional facilities across the US to gain access and provide portable baptisteries for use inside the prisons.



PURPOSE

- To encourage Christians to become active participants in teaching to inmates in the jails and prisons where opportunities exist.
- To encourage Christians that will accept the commandment to teach God's Holy word by conducting training classes on how to teach in the jails and prisons.
- Work to establish a system for monitoring the status of inmates that are Christians after they are released to civilian status.
- Further implement the plan for the inmate release program to assist transition from jail/prison to civilian life.
- To encourage inmates upon release from jail or prison to attend and become active members at Killen or other locations of the church of our Lord Jesus Christ.
- To establish potential locations for jobs for newly released inmates.
- To establish potential living sites for newly released inmates.
- Support attendance at training and encourage opportunities for Prison & Jail Ministry workers.

INVOLVEMENT

- Michael LeMay is coordinator and directs activities at the Florence Lauderdale County Detention Center.
- Michael LeMay serves as overseer coordinator and liaison for the Prison Ministry Program.
- George Hamner and Bill Dean work together to coordinate activities at the Limestone Correctional Facility.
- George Hamner is coordinator of assisting newly released inmates.
- Teaching opportunities exist for women at the Florence-Lauderdale County Detention Center.
- Teaching opportunities exist for men at the Florence-Lauderdale County Detention Center and Limestone Correctional Facility.

- Periodic training programs are provided to equip potential teachers for their responsibilities in teaching and to gain approval for access to the facilities as teachers.

COMMUNITY OUTREACH

Elders Jerry Mitchell
Terry Brown

Deacon Jay Mitchell

PURPOSE

Through our involvement in community activities we will be constantly sharing the love of God and showing His grace, mercy and gospel plan. We want those in the community to WANT to know more about God and have a saved relationship with Him. It is our desire that this involvement in service and sharing be an open door to teaching and sharing the message.

OUTREACH TO THE COMMUNITY

- Develop and maintain materials for members to use in outreach such as:
 - ❖ Leave in appropriate places for reading.
 - ❖ Hand to others.
 - ❖ Include with benevolent work.
- Projects for consideration.
 - ❖ Give-away days (provide coats, clothes, etc. with appropriate follow-up.
 - ❖ Serve a meal to police and firemen.

VISITATION

- Purpose: to provide outreach within the community, encouragement within the church, and fellowship among the team members.
- Coordinators: Travis & Kaye Rushing
 - ❖ Oversee the visitation program
 - ❖ Insure the effectiveness of the program
 - ❖ Recruit volunteers and assign them to groups
 - ❖ Train leaders and team members
 - ❖ Designate team visitation calendar (by week)
 - ❖ Plan annual kick-off on August 21.
 - ❖ Insure assignments are ready no later than each Tuesday afternoon
 - ❖ Review needs and assign appropriate visits to teams weekly.
- Secretary: Glenda Behel
 - ❖ Maintain cards and files.
 - ❖ Bring follow-up needs to the attention of the coordinator or appropriate elders.
- Team leaders:
 - ❖ Insure appropriate assignments are given to each team member.
 - ❖ Schedule periodic team meetings for fellowship, encouragement and handling of assignments.
 - ❖ Encourage team members to complete visitation assignments and return the assignment form to the box in the foyer with any notation regarding visit.
- Team Members:
 - ❖ Complete assignments as quickly as possible (may be visits, phone calls, or written contact as assigned).
 - ❖ Complete assignment sheets and return to the box in the foyer with notations as appropriate for additional visits or special follow-up by elders.

- ❖ Make every effort to complete each assignment in a caring, encouraging Christian manner.
- Regularly scheduled meetings and visits will be September through May of each year. Limited assignments will be made June through August to ensure that contact and follow-up with visitors is continued.
 - ❖ Kickoff meeting will include all team members and coordinators and will be held in the annex.
 - ❖ Kickoff date for this meal and meeting will be August 21, 2016.
- Procedure: An opportunity to become part of the visitation program will be announced during August; however anyone who wishes may become a part of this work at any time by informing the coordinators. You will then be assigned to a team. At least one team will have assignments each week. Each person who knows of potential assignments may pass them on to the coordinators.

VISITOR WELCOME-GREETING-RECOGNITION

- Visitor Parking- Visitors have designated parking spaces in highly visible locations. Paul Abernathy coordinates parking for special days when higher volume of cars is expected and works to prevent problems with blocking fire lane.
- See section on “Duties of Ushers and Greeters” for additional information.
- Entrance Greeting:
 - ❖ Greeters assigned on a monthly basis at the entrances of the carpools.
 - ❖ Greeters are to welcome each person arriving at Bible Class times with special emphasis to visitors. Assist visitors with locating their classes. Provide visitors with a visitors cards and ask them to complete it and put it in the contribution basket.
 - ❖ Ushers are to be especially aware of meeting and welcoming visitors at worship times.
 - ❖ All members are asked to give priority to greeting visitors.

KILLEN FOUNDER’S DAY CELEBRATION

- Schedule: August 19-20, 2016.
- Coordinators: Travis Rushing and Jay Mitchell
- Opportunity for the church to provide introductory materials and a good impression to the community and make contact with any interested in follow-up studies or visits.
- Plan is to provide a booth at Founders Day activities. Coordinator to develop schedule of operation and items to be given to those who come to the booth.
- Volunteer Service: Church members are encouraged to help staff the booth in order to provide the most positive impact to the community.
- Provide folding chairs for use during Founder’s Day.

LADIES SERVICE GROUP: Judi Dean, Coordinator

- Open to all ladies of the congregation.
- Devotional period (conducted by various ladies) followed by service projects such as sending cards, making visits, preparing food for shut-ins and special benevolence activities.
- Operates to serve the congregation and community showing care and concern for others.
- Special needs and opportunities identified will be coordinated with the visitation program or directly to the elders for follow-up.
- Meets each Wednesday morning at 10 a.m., except for holiday periods.

MEN'S SERVICE GROUP

- Operates with volunteers from among the men of the congregation to accomplish special projects around the church facility and in the community.
- Meetings are held as needed for planning, fellowship, and work as needed.
- Special needs and opportunities identified will be coordinated with the visitation program or directed to the elders for follow-up.
- Travis Rushing serve as coordinator.
 - ❖ Receive input on needs and plan how to best accomplish those needs.
 - ❖ Coordinate sufficient resources to work together to perform the work.

WEB SITE/WiFi

- Continued posting of appropriate information for the Internet web site for communication and advertising.
- Update weekly with addition of bulletin, assignment sheets, calendar changes, photos, class information for each group (congregation, youth, Thirty-Niners, Preteens, etc.)
- Link to verified resources to provide easy access to reliable reference materials.
- Provide home Bible study accessible on-line for the community with capability to supply feedback to the student.
- Hope Frederick serves as the webmaster.
- Access the website at www.killencoc.org.
- This symbol is a "QR code. When "scanned" with a smart phone it will take you directly to the church web site.
- Open access has been provided throughout the building for the benefit of those wishing to use electronic Bible study tools. Security is provided to minimize access to inappropriate web sites.



ADVERTISEMENT

- Maintain marquee in front of church to notify those passing by on Hwy. 72 of special events and news, such as baptisms and meetings. Charles & Judy McClure and Tommy Pettus post information on the marquee.
- Newspaper article will continue to be provided weekly by Stan Dean with spiritual encouragement.
- Special mail-outs will be utilized for notification to the Killen postal area of special events such as seminars and VBS.
- Highway signs are maintained along Hwy. 43 and Hwy. 72 to direct visitors to the area toward the church building.

LOCAL DISASTER RELIEF

- Teams of volunteers will be established as needed to help families recover from any disaster whether small or large in our area and through local congregations in other areas. (Examples include debris removal from high winds, flooding, house reconstruction from flooding or tornadoes, etc.) Damage assessment will be made by the local leaders and they'll contact volunteers on the relief team.
- An emergency pool of tools is available for disaster relief work.
- The church annex is prepared as a shelter for those displaced after a disaster. Arrangements are in place with the Red Cross to assist in opening the Shelter when the need arises.
- Jay Mitchell serves as the coordinator with Ross Hargett as back up.

HOME AND FAMILY LIFE

Elders: Ross Hargett
Tim Ashley

Deacon:
Family Life Minister

Ken Kershaw
Lonnie Braswell

PURPOSE

- To identify, prepare and provide classes, activities, and programs designed to support singles, traditional and non-traditional families in becoming strong Christian families and positive influences in the community.
- This is accomplished primarily through prevention of problems and then through providing means to recover from problems. The works covered in this ministry include community outreach efforts designed to include similar prevention and assist families recovering from problems.
- These efforts are not designed to imply blanket approval of an unscriptural basis for a family but rather to provide an open door to teach and permit God's healing and saving power to be applied in a loving and caring environment. There may seem to be duplication between this and other areas of the work but this program will serve as a point of coordination as appropriate. This serves as a complimentary program to the regular Bible classes.
- Lonnie Braswell is our Home and Family Life Minister and he serves under the elders to more fully support the home and family life program's growth through development, presentation, and follow up of its associated programs.
- His efforts are directed toward the many individuals and families who are impacted by problems in their secular and spiritual lives.

PREVENTION

- Family Dynamics- Marriage Enrichment: Jan. 6- Feb. 24.
 - ❖ Intense 8-week course for married couples to strengthen their relationships; can also help in rebuilding struggling relationship.
 - ❖ Taught periodically and limited to 12 couples at a time.
 - ❖ Stan and Judi Dean serve as facilitators.
- KYM (Killen Youth Ministry)
 - ❖ Details are provided in the Youth section of this program but KYM is listed here because of the strong connection with providing training of youth to start out on the right path and making the wise family choices necessary
 - ❖ Jess Eastep is the Youth Minister.
- Premarital Counseling
 - ❖ Killen (along with many other churches) has taken a stand that those getting married at Killen must participate in premarital counseling to enable them to enter this covenant relationship more prepared.
 - ❖ This is provided by Stan, Lonnie or one of the elders on an as-needed basis and is offered to anyone in the community as well.

- Re-marital Counseling
 - ❖ For those preparing to marry again, Killen encourages and offers re-marital counseling based on scriptural teaching and dealing with the challenges of starting into a second family relationship and especially where there are children from a first family.
 - ❖ This is provided by Stan, Lonnie or one of the elders on an as-needed basis and is offered to anyone in the community as well.
- Widow-Widowers Care
 - ❖ This program is designed to encourage fellowship, care giving, visitation, and to assure that the Christian family does not neglect the needs of the widows and widowers.
 - ❖ We provide a special dinner honoring the widows and widowers hosted by the elders and deacons on October 29, 2016. Mike Alexander is coordinator.
 - ❖ A team of couples serve as the coordinators of this work. Luke & Allison Brewer, David & April Clark and Robby & Heather Young are the coordinators.
- Newcomers Involvement: “Keepers” Randy & Betty Fannin, Coordinators.
 - ❖ While not technically dealing with family strengthening, we need to reach out to the new families in the congregation and insure they are rapidly assimilated in the Killen family. We will invite them into small group environments with the visitation teams to expose them to other members more and acquaint them with the other church activities. This is the regular responsibility of the team leaders.
 - ❖ A mentor program will be established to aid newcomers in becoming familiar with the various jobs that are rotated between members who volunteer. This will be coordinated through the visitation teams.
 - ❖ Distribute, collect and route worker cards for new members. Elders will review the cards before filing and passing along information to respective deacons for assigning people to various works. Ken Kershaw serves as the coordinator.
 - ❖ Insure the visitation program, 39ers, youth group, etc. are aware of opportunities to make newcomers welcome and help them find activities meeting their needs at Killen.
 - ❖ Newcomers’ photos will be taken by Elaine Kelley and placed on the bulletin board to help everyone get to recognize them.
 - ❖ Ken Kershaw serves as the coordinator.
 - ❖ We strive to aid members in developing a relationship which encourages every member from our most consistent attendees to those who are not as consistent such as shift workers or those who might be less committed to the concept of worshipping regularly.
 - ❖ Ken Kershaw serves as the coordinator.
- Recognition of 50th Anniversary
 - ❖ Whenever a couple has been married 50 years we provide public recognition by presentation of a plaque. Melise Taylor coordinates this to make sure none are overlooked and plaques are ordered in time.
- HFL Library
 - ❖ A dedicated library of books, tracts, handouts and DVDs has been placed in room 43 to assist individuals or families with prevention or recovery from problems. Topics covered include divorce, abuse,

- addictions, financial management, issues with children, and teen problems. These materials are made available to anyone with a need.
- ❖ For any assistance finding material that is helpful to your specific need please see Ross Hargett or Lonnie Braswell.

RECOVERY

- Fresh Start Class
 - ❖ Provided every Wednesday evening during regular class time and is designed to support and encourage anyone going through a divorce, addiction recovery, death of a family member or other traumatic emotional events in life.
 - ❖ Ross Hargett and Robert Staples serve as the facilitators.
- Divorce and the Kids
 - ❖ This monthly class is required for all those going through a divorce where minor children are involved. This class meets the Lauderdale County court requirements for parents seeking a divorce.
 - ❖ The class consists of a single session on the second Tuesday of every month.
 - ❖ Lonnie Braswell serves as the coordinator.
- Family and Marriage counseling
 - ❖ Though we do not provide a licensed “staff counselor”, the very nature of the elders and ministers is to shepherd and minister to the flock in whatever manner is appropriate. We welcome and encourage those who are hurting in whatever manner to seek the strength of God first and the support of the elders and ministers.
 - ❖ We also provide limited access to congregational members who are professional counselors for individuals and couples.
 - ❖ Additional referrals can be provided to various area professionals for Christian counseling where additional or long term help is appropriate.
- Addiction/Recovery
 - ❖ We are actively involved in assisting individuals in addiction/rehabilitation programs. The ongoing part of this is building relationships with each of these and other participants in the recovery programs to enable teaching opportunities and follow up after completion of the program. We provide transportation from the local facilities to classes and worship services and some fellowship activities.
 - ❖ We are providing a “life plan” to those who are interested upon completion of the recovery program to help insure they are well prepared for entry into “normal” life. This consists of a detailed process of budgeting, assistance in locating suitable housing, guidance in finding employment, ongoing support and accountability and spiritual enrichment. Participants who are members of Killen may be paired up with mentor families in the congregation to continue to guide and help each stay faithful and minimize the opportunities for relapse.
 - ❖ We are seeking to develop on site addiction recovery support programs for those individuals who may suffer various types of addictions. The model to be used will be patterned after the New Life Behavior Ministries.

COMMUNITY OUTREACH

- Divorce and the Kids
 - ❖ Monthly program provided and required to meet Lauderdale County court requirements for parents going through a divorce to better equip them as single parents.
 - ❖ Provides scriptural basis for family life, raising children as a single parent, and the emotional struggles adults and children go through during a divorce.
 - ❖ Active follow up through phone calls and text messages is provided for those who are interested to help encourage, teach and invite to Bible classes and worship.
 - ❖ Provided on the second Tuesday of every month from 6-10 PM.
 - ❖ Lonnie Braswell, Ross Hargett, and Robert Staples serve as teachers.
- Fresh Start Class
 - ❖ This class (noted earlier) is strongly encouraged through the Divorce and the Kids
 - ❖ Program as an ongoing support for those from the community who are hurting from a divorce or other psychological or social trauma.
 - ❖ Provides strong scriptural foundation for getting a somewhat shattered life back onto the track God desires for all.
 - ❖ Ross Hargett and Robert Staples serve as the facilitators.
- Other: We constantly seek to identify the needs of the community as well as our own members and provide appropriate support for them. As particular needs are identified we plan to develop specific programs, classes or seminars to help.

EDUCATIONAL PROGRAM

Elders: Ross Hargett
Jerry Mitchell

Deacon: Kerry Peck

The mission of our educational program is to be a scripturally sound and Christ-centered resource dedicated to enriching the Body of Christ through increased knowledge of God's word and a deeper faith. We will assist families in guiding their children to Christ, and will encourage and facilitate growth in spiritual maturity among our entire church family.

PROGRAM GOALS:

- Form a partnership with parents to help them raise children that love and serve God.
- Effectively teach the entire Bible to our children at least three times from birth through high school.
- Offer a balanced variety of adult classes to meet the changing needs of our families such that God's word is used to provide guidance in dealing with appropriate needs in the areas of textual studies, Christian evidences, church enhancement, and family development.
- Utilize high-quality materials along with well-trained and motivated teachers in an active and functional environment.
- Offer special activities to meet congregational needs such as service projects and special youth education.
- Conduct an effective, outreach-oriented Vacation Bible School.
- Conduct teacher training to insure continuing teacher development.

DEPARTMENTAL GOALS:

Preschool Department (Newborn – Kindergarten) Goals:

- Help our children understand that God created the world and everything in it, including man.
- Help our children develop a respect for the Bible as God's message.
- Equip our children with a basic knowledge of major Bible characters and their stories.
- Help our children recognize the pattern that obedience brings reward and sin brings punishment.
- Help our children understand that God loves us and that He wants us to love and serve Him, and to love and serve others.

Elementary Department (Grades 1-5) Goals:

- Equip our children with a working knowledge of the Bible and an ability to look up scripture.
- Help our children understand and be able to distinguish between the Old and New Covenants.
- Help our children recognize that sin separates us from God.
- Help our children understand Jesus as God's Son and our Savior.
- Equip our children with an understanding of the Plan of Salvation.

Teen Department (Grades 6-12) Goals:

- Equip our teens with Biblical knowledge for this world where faith is merely tolerated and shallow, and is often attacked.
- Help our teens develop a deep, growing faith that is real and relevant.
- Help our teens embrace God and develop a personal relationship with Him.
- Help our teens allow God to use them to change the lives of others.
- Help our teens become more like Jesus every day.

Adult Department Goals:

- Equip our adults with Biblical knowledge to increase their faith and enable them to withstand the temptations from Satan.
- Help our adults increase commitment and faithfulness in their Christian life and in their home life.
- Help our adults stay fueled and aflame in zeal for loving and serving our God.

ROLES AND RESPONSIBILITIES

- Educational Director (Kerry Peck)
 - ❖ Work with department heads and other deacons with education-related responsibilities to assure all classes have properly trained teachers and appropriate materials and supplies.
 - ❖ Develop and maintain curriculum for Preschool, Elementary, and Teen Departments.
 - ❖ Periodically assess curriculum to assure material covered is scriptural and meets student needs, and that program and departmental goals are being met.
 - ❖ Coordinate with adult department head and elders to plan each new series of Wednesday night adult classes. Announce each class line-up from pulpit and via bulletin.
 - ❖ Assess Educational Program progress and coordinate improvement on a continuing basis.
 - ❖ Serve under the guidance of the elders.
- Department Heads
 - ❖ Make sure classes are staffed with enough teachers each period and provide temporary replacements for sick or vacationing teachers.
 - ❖ Communicate with teachers regularly. Identify and address teacher needs and concerns, and seek help from Educational Director if needed.
 - ❖ Review class size, location, and material requirements quarterly to assure environment is conducive to learning.
 - ❖ Assist the Educational Director in the selection of teachers.
 - ❖ Communicate with Educational Director regularly to share department status.
- Teachers
 - ❖ Properly prepare to provide an effective and spirit-filled class to enrich and guide the students in studying God's word.
 - ❖ Identify and address individual student needs. Seek help from department heads if needed.
 - ❖ Follow-up on absentees to encourage 100% attendance.
 - ❖ Provide individual follow-up for absentees each week. If this is handled by a volunteer or by assignment, please insure feedback gets to teachers as needed so additional personal attention may be given to students in special need.
 - ❖ Notify the elders of any situation where their follow-up could help.
 - ❖ Roll sheets will be monitored and records maintained by the church secretary, who will notify the elders when absenteeism is frequent by any person.
- Teacher Training, Orientation, and Development (Mike Alexander).
 - ❖ Provide periodic training opportunities for all teachers.

- ❖ Provide an orientation program for new teachers, to insure awareness and understanding of available resources including equipment, materials, and facilities.
- ❖ Provide opportunities for potential new teachers to learn under a mentor.

BIBLE CLASSES

- Schedule
 - ❖ Sunday:
 - 9:00 AM – Classes for all ages
 - 6:00 PM – Sunday Evening Preschool Bible Hour (ages 2-5)
Sunday Evening Children’s Bible Hour (K - 3rd grade)
 - ❖ Wednesday:
 - 7:00 PM – Classes for all ages
- Classes: See listing of all classes and teacher assignments below.
- Promotion Day: Occurs on the first Sunday and Wednesday in August; applies to the Preschool, Elementary, and Teen Departments.
- Quarter System (utilized by Preschool, Elementary and Teen Departments).
 - ❖ Fall: August - October
 - ❖ Winter: November – January
 - ❖ Spring: February – April
 - ❖ Summer: May – July

PRESCHOOL DEPARTMENT				
Department Heads: Clara Jo Burgess, Kathy Hathorn				
Curriculum – Lambert Book House series of Living Way (New Testament) and Living Bible (Old Testament) on Sunday and Wednesday.				
Age	Sunday Teachers	Room	Wednesday Teachers	Room
Nursery (0–9 months)	Jeanette Harper Kathy Hathorn	20	Glenda Behel Clara Jo Burgess Elaine Smith Connie Waddell	20
Toddler (10-24 months)	Patricia Howard June Dailey	18	Emily Keelon Stacy McDonald April Clark	18
2 yr. olds	Leslie Wallace Callie Rasberry Heather Lawson	19	Tammy Campbell Haley Arnold Merle Mann Ann Hamilton	19
3 yr. olds	Barbara Hall Jean Quillen Jan Hines Laney Lawson	17	Hope Frederick Marie Tank	17
4 yr. olds	Rebecca Brown Teresa Hogan	15	Amanda Gooch Tammy Walton	15
Kindergarten (5 yr. olds)	Gatlan Vinson Mollie Vinson Allison Brewer Sharon Aday	13	Lori Quillen Amanda Sellers Heather Young Kim Dean	13
Sunday Evening Preschool Bible Hour (ages 2-5)	Suzanne Peck Alisha Crunk	36		

Sunday Evening Children's Bible Hour (K - 3 rd Gr.)	Joshua and Lori Quillen (coordinators)	38		
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ELEMENTARY DEPARTMENT

Department Heads: Joan Stutts, Liana Carter

Curriculum – Lambert Book House series of Living Way (New Testament) and Living Bible (Old Testament) on Sunday and Wednesday. Learning Center studies the Judges and Kings in grades 3-4.

Grade	Sunday Teachers	Room	Wednesday Teachers	Room
1 st	Cindy Alexander	32	Liana Carter Julie Mitchell	32
2 nd	Sarah Cox Catlyn Watkins	54	Carole Medley Joan Stutts	54
3 rd			Wyna Behel Shirley Owens	52
4 th			Pam Ashley Auburn Shukla Teresa Martin	55
3 rd - 4 th (Elementary Learning Center)	Eva Hargett, Linda McDonald, Holly Allen, Sue Heideger, Tammy Landers	57		
5 th	Judi Dean Emily Russell	55		

TEEN DEPARTMENT

Department Head: Brian McDonald

Curriculum – Learning Center studies the life of Christ in grades 5-6. Grades 7-8 use 21st Century Christian series on Sundays. Other classes follow a program of subjects designed to meet the needs of today's young people.

Grade	Sunday Teachers	Rm.	Wednesday Teachers	Rm.
5 th - 6 th (Junior Learning Center)			Steve Howard, Lori Eastep, Marty Wallace, Keith Behel, Carol Glover	56
6 th	Mike Alexander Mark Allen	53		
7 th – 8 th	Jess Eastep Tracey Sherrill	8	Kerry Peck Mark Simpson	8
9 th – 12 th	Josh Quillen Gary Russell	7	Neel Shukla Jess Eastep	7

ADULT DEPARTMENT				
Department Head: Joe Quillen				
Curriculum – Topics selected by teachers in College and Adult 1-5. Gospel Advocate Family Bible Series quarterly in Adult 6. Textual studies in Adult 7				
Group	Sunday Teachers	Room	Wednesday Teachers	Rm.
College & Young Professionals	Glenn Walton Cory Brooks	51	Tom Carter Tyler Alexander	51
Adult 1 (ages 39 and under)	Jay Mitchell C.J. Ryan	14	**	
Adult 2 (ages 40-49)	Brian McDonald Terry Brown	Annex	**	
Adult 3 (ages 50-59)	Jerry Mitchell Doyle McDonald	38	**	
Adult 4 (ages 60-69)	Wendell Hathorn Lonnie Braswell David Aday	41	**	
Adult 5 (ages 70 and up)	Manson Behel Larry Harper Jim Smith	35	**	
Adult 6 Senior Ladies	Charlotte Dean	34	**	
Adult 7 Senior Men	David Olive Wayne Deason Carl Faires	31	Travis Rushing Jerry Dean	31

** Wednesday evening adult classes covering a variety of topics are offered throughout the year. During July, all Wednesday evening classes meet in the auditorium for a special series.

SPECIAL EMPHASIS AREAS.

- Get input from congregation regarding potential Wednesday night adult class topics.
- Continue to develop the Home and Family Life curriculum. Content should cover prevention, recovery and support.

SPECIAL CLASSES AND ACTIVITIES

- Because so many use electronic Bibles and study tools we have provided open access WiFi throughout the building. Security measures are in place to minimize access to inappropriate sites.
- Sunday Evening Preschool Bible Hour (Suzanne Peck & Alisha Crunk)
 - ❖ Bible class for ages 2-5 during the worship period.
 - ❖ Lessons relate to basic Bible principles.
 - ❖ Consists of Bible stories, singing, memorization drills, and associated activities.
 - ❖ Teen girls receive training by assisting the teacher.
- Sunday Evening Children's Bible Hour (Joshua and Lori Quillen - coordinators)
 - ❖ Bible class for Kindergarten through 3rd grade during the worship period.
 - ❖ Children's worship period with singing, prayer, and lesson led by adults and students.
 - ❖ Lessons relate to basic Bible principles.
 - ❖ Taught by parents of the children and other volunteers.

- Vacation Bible School (C.J. & Anna Ryan: Coordinators, Jerry & Sandra Mitchell: Assistants)
 - ❖ Planning committee meets early in the year to develop theme and lessons to be taught.
 - ❖ Scheduled for July 18-22, 9:00 – 12:00 daily.
 - ❖ Classes for age 3 through 9th grade.
 - ❖ Utilizes learning centers and special activities to enhance the learning experience.
- Puppets
 - ❖ Presented once per month to Sunday Evening Preschool Bible Hour. (Anne Russell – coordinator)
 - ❖ Presented to age 4 through 6th grade on 3rd Wednesday evening of each month. (Anne Russell – coordinator)
 - ❖ Utilized as part of Vacation Bible School. (Gary and Anne Russell – coordinators)
 - ❖ May also be used on special occasions to relate spiritual messages to other groups. An advanced puppet team has been developed for this purpose.
 - ❖ Lessons teach Bible principles.
 - ❖ Serve as instructional aid for Lads-to-Leaders puppeteers.
- “Noah’s Ark Class” (Special Needs Program: Taylor Simpson - coordinator)
 - ❖ Students with special educational needs are welcomed and taught in an environment fitting their capabilities.
 - ❖ Lessons and activities are developed to meet the needs at the particular learning level of each student.
 - ❖ Teenagers and adults are used in a “coach” role to work one-on-one with the student to enhance learning opportunities.
 - ❖ Special needs teachers work with the teachers of regular classes to provide guidance regarding appropriate material and teaching techniques.
 - ❖ Room 33, designated the “Noah’s Ark Room”, is dedicated for use by this program.
- Teacher Appreciation Banquet (Mike & Donna Alexander - coordinators)
 - ❖ Scheduled for Feb. 23. Teachers and all education support personnel are honored guests.
 - ❖ A meal and guest speaker will be provided for the evening.

EDUCATIONAL SUPPORT

Elders: Ross Hargett
Jerry Mitchell

Deacon: Mike Alexander

PURPOSE

To provide supporting resources to enable our members to grow spiritually and be better equipped to teach others; provide those we have contact with through correspondence courses the most effective and scripturally sound tools to learn the gospel and follow God's plan to salvation.

BIBLE CORRESPONDENCE COURSE

- Courses offered:
 - ❖ One 8 lesson course
 - ❖ One 10 lesson course
 - ❖ One 12 lesson course
 - ❖ One 25 lesson course
 - ❖ Hispanic course requests are directed to Beltline Church of Christ for follow-up.
- Coordinator – Sue Applegarth
- Assistant Coordinator – Cretha Russell
- Graders:
 - ❖ Monday – Cretha Russell
 - ❖ Tuesday – Sharon Aday
 - ❖ Wednesday – Betty Fannin
 - ❖ Thursday – Sharon Arnold & Jackie Gibbons
 - ❖ Friday – Lisa Balentine
 - ❖ Saturday – Stacy McDonald
- Special correspondence – Stan Dean, Jess Eastep & Mike Alexander
 - ❖ Answer questions about Bible subjects
 - ❖ Follow-up on key responses
- Follow-up – Sue Applegarth and Glenda Behel
 - ❖ Forward requests for further study and baptism to appropriate congregations or ministers
 - ❖ Refer cases needing special discussion to Mike Alexander, Jess Eastep, or Stan Dean
 - ❖ Make sure success stories are published in bulletin
 - ❖ Mail Bibles to students as needed.

DAILY BIBLE READING

- Reading the Bible daily is encouraged for everyone to keep our foundation strongly planted in God's word and help minimize family problems. We strongly encourage developing a family reading and devotional plan.
- Bookmark schedules as well as a variety of structured daily reading plans are being made available to help up read through the Bible.
- Personal choice daily reading: We also recognize many people prefer daily reading by their personal schedules.
- 40 DAYS OF PRAYER- Coordinator – Keith Hall.
 - ❖ We began the year with 40 days of concentrated prayer and consideration of the Lord's work. As we progress through the 40 days, we also read through the entire New Testament.

LIBRARY

- Librarian – Kaye Rushing
- Continue to develop and improve library
- Books may be checked out by signing the card inside the book cover and leaving it in the checkout box.
- Please return books to the library “return” shelf as soon as you are finished with them.
- Librarian will keep records orderly and in good condition and purchase new books periodically.
- Due to difficulty is locating and placing sufficient new material on a consistent basis, memorial books are not to continue to be placed by the church.

SUPPLIES AND EQUIPMENT

- Bible class material – Mike Alexander
 - ❖ File and issue for reuse
 - ❖ Purchase new material as needed
 - ❖ Work with curriculum review committee to review material options, get teacher input, and decide if curriculum changes are needed
- Supply Room – Kandi Simpson
 - ❖ Order supplies; maintain sufficient stock for teacher’s needs
 - ❖ Maintain visual aids neat and orderly
 - ❖ Teachers obtain and use supplies as needed.
 - ❖ An upgrade to the teaching supplies room is planned for this year.
- Equipment – Floyd Moore and Mike Alexander
 - ❖ Insure opaque projector, overhead projectors, TV-VCR, DVD players, etc., are maintained in order and frequently replaced parts, such as bulbs are on hand.
 - ❖ Portable carts and equipment are to be stored in area outside the teacher’s supply room and in the old conference room (beside patio).
 - ❖ Provide security and scheduling of video projector and laptop for classroom use.
 - ❖ A video/projector laptop is kept in the annex as well as in room 25 for use by teachers. Please do not transport either across the driveway.

ATTENDANCE RECORDS

- Count attendance and ring bell – Don Burgess, Bill Brown
 - ❖ Count attendance and post at each Bible class period.
 - ❖ Ring bell at beginning and end of each class period.

CLASS DIRECTORY

- Current classes and locations are posted at each main entrance
- Maintain the directory boards – Glenda Behel

YOUTH MINISTRY

Elders: Gary Russell
Terry Brown

Deacons Tom Carter
Joshua Quillen
Youth Minister Jess Eastep
Tyler Alexander

GOALS OF THE KILLEN YOUTH MINISTRY (KYM)

The purpose of the Killen Youth Ministry is always to grow closer to God, serve Him, become leaders in the church, and to grow spiritually with our families and each other.

Our purpose for 2016 will be on Love, Invite, Teach and Encourage. We want to show the love of God by bringing friends and family into our Church family atmosphere, teaching them the Gospel of Christ and encouraging everyone to live for Him.

OVERSIGHT & LEADERSHIP

- Youth Minister – Jess Eastep
 - ❖ Close communication and coordination with Gary Russell, Joshua Quillen, and Tyler Alexander to minimize scheduling conflicts with Lads/Leaders, preteens, and College Age activities.
 - ❖ Continue a major role with Gary Russell in the planning and direction of our Lads to Leaders program.
 - ❖ Oversee and lead in planning local youth group activities.
 - ❖ Oversee and lead in selection of appropriate activities with area congregations.
 - ❖ Lead in individual and group spiritual needs development.
 - ❖ Encourage and coordinate involvement and assistance from parents.
 - ❖ Oversee absentee follow up (send cards after 3 misses).
 - ❖ Encourage teen participation in evangelism efforts.
 - ❖ Plan teen-related evangelistic efforts and coordinate these with the elders.
 - ❖ Participate in elders meetings and handle (as appropriate) teen-related follow-up assignments.
 - ❖ Keep youth website up-to-date.
- Youth Director – Gary Russell
 - ❖ Primary oversight of youth program.
 - ❖ Close and direct coordination with each person working with the K-6th grade to insure a smooth transition into our Youth Program.
 - ❖ Ensure a smooth integration and mutual support between the teen ministry and Lads/Leaders programs.
 - ❖ Work closely with Jess Eastep to develop and implement appropriate activities for youth.
 - ❖ Share chaperone duties as necessary.
 - ❖ Develop long-range plans for youth program to support an active involvement of youth and development of spiritual strength and leadership skills.

COLLEGE PROGRAM – Tom Carter, coordinator, Tyler Alexander, College/Young Prof. Minister

- Encourage local college students to use Christian Student Center and Patriots for Christ programs.
- Provide follow-up with the students after they leave high school to encourage faithfulness and let them know they are missed.
- Maintain contact throughout time in college.
- Coordinate “Freshman Friends” program.
- Work with leaders in the College/Young Professional groups to plan activities.
- Provide college and young professional ages with visitation assignments.

MAJOR EVENTS AND ACTIVITIES:

Some of our big events in 2016 will include:

Evangelism University (Savannah, TN)	January 15-17
KYM Gulf Coast Retreat	February 25-28
Lads to Leaders/Leaderettes Convention (Memphis)	March 25-27
GLOW	April 22-23
Graduation Banquet	May 1
Maywood Christian Camp (Hamilton, AL)	June 26- July 2
Titus Camp	July 10-17
VBS	July 18-22
SHINE	TBD
RUSH @ Freed Hardeman	Sept. 16-18
Killen Hosts Shoals Area Youth Series	October 16
Fall Retreat	November 18-20

OTHER WEEKLY OR MONTHLY EVENTS FOR 2016:

EXALT Singing (Veteran's Park – Shelter 2, Tuscumbia)	Monthly (Sept. – April) 4 th Sunday of each month
Shoals Area Youth Series	Monthly (Sept. - April) 3 rd Sunday each month
Shoals Area Youth Series	Weekly (June - July)
UNA "Songs of Summer" at CSC	Weekly (June - July)
1:21 (weekly on Wednesdays)	Weekly (Jan-May & Aug. - Dec)
Bible Bowl (Florence area)	Monthly
K-6 th grade devotional	Monthly (2 nd Sunday of month)
7 th – 12 th grade devotional	Monthly (1 st Sunday of month)

Many other activities, devotionals, and opportunities for service will be presented as the year goes along. Parents are encouraged to attend a youth meeting each 5th Sunday after evening service. This will be a brief update on youth events and time for questions/concerns from parents. Also, check the Teen Table in the youth wing for calendars.

OTHER OPPORTUNITIES

- Activities provided by the Killen congregation
 - ❖ Bible classes (Sunday mornings and Wednesday nights)
 - ❖ Young Men's Service (fifth Sunday nights – Christian young men lead)
 - ❖ Young men lead our Wednesday worship (after classes)
 - ❖ Parent/Teen devotionals and fellowship activities
 - ❖ Campaigns & Mission trips (as directed by the elders)
 - ❖ Disaster relief efforts.
 - ❖ Visitation group(s).
 - ❖ Projects for "grandfriends" (widows/widowers)
 - ❖ Christian young men participate in nursing home worship, girls attend.

DESCRIPTION OF YOUTH ACTIVITIES AND EVENTS

EVENT	PLACE	TIME	AGES	DECSCRIPTION
Evangelism University	Savannah, TN Hardin County High School	Friday night – Sunday morning (Leave at 4:00 p.m. Friday)	7th – 12th grade	Worship/Classes Fellowship for students to learn about Evangelism
KYM Gulf Coast Retreat	Gulf Shores, Al.	Thursday – Sun. (leave at 4:00 p.m. Thursday)	7th – 12th grade	Worship/Speaker. Singing designed for spiritual growth & unity
GLOW	Killen Church of Christ	Friday - Saturday	7th -12th grade girls	Lessons/singing specifically for girls.
Lads to Leaders Convention	Memphis, TN Marriott Hotel and Convention Center	Friday – Sunday	K-Adult	6 month program to help train young people to be leaders in their local churches. At convention, young people compete in different events.
Graduation Banquet	Killen C of C	After worship Sunday night	Seniors (Parents & Grandparents)	Dinner honoring our graduating high school seniors.
Maywood Christian Camp	Hamilton, Al	All week	8 yrs. – 18 yrs.	Worship/Classes/ Sports/Devotionals
Titus Camp	Heritage Christian University	All week	7th – 12th grade	Worship/Classes/ Service Projects/Fun Activities designed to help young people put together a Bible lesson/sermon.
VBS	Killen C of C	9:00 a.m. – Noon	All ages	Classes for Bible Knowledge.
Fall Retreat	Elk River Group Lodge Nov. 15-17	Friday – Sunday	7th – 12th grade	Focused lessons and group activities to enhance unity, spiritual growth, and the youth group experience.
SHINE	Heritage Christian University	TBD	7th – 12th grade	Classes designed for spiritual growth.
EXALT Singing	Tuscumbia C of C	7:30 p.m.– 8:30 p.m. (eat out afterwards)	7th – 12th grade	An hour of praising God through song.
Shoals Area Youth Series	Various Churches	6:00 p.m. – 8:00 p.m. (worship then supper)	7th – 12th grade	Worship at various Churches with lessons designed for young people.
Summer Youth Series	Various Churches	6:00 p.m. – 8:00 p.m.	7th – 12th grade	Worship at various churches with lessons designed for young people.
UNA “Songs of Summer”	UNA Christian Student Center	7:30 p.m. – 8:30 p.m.	7th – 12th grade	An hour of praising God through song.
1:21 (Weekly on Wednesdays)	Killen C of C	5:00 p.m.	7th – 12th grade	Young people work on various projects.

EVENT	PLACE	TIME	AGES	DECSCRIPTION
K-6th grade devotional	Killen C of C	After worship	K-6th grade	Lesson/singing/supper. To help young people grow closer to God.
7th – 12th grade devotional	Killen C of C	After worship	7th – 12th grade	Lesson/Singing/Supper To help young people grow closer to God.

K-6 PRETEEN PROGRAM

- **BIBLICAL PRINCIPLE:** Jesus said, “Permit the children to come to me; do not hinder them; for the kingdom of God belongs to such as these. Truly I say to you, whosoever does not receive the kingdom of God like a child will not enter it at all” (Mark 10:14-15).
- **PURPOSE:** It is very important for our children to see us as parents, engaged in serious spiritual devotion to God. This will be a great opportunity for us to grow and strengthen our relationships with God together as families.
- **WHO:** Josh and Lori Quillen serve as coordinators. Children from K – 6th grade along with at least one of their parents or guardians. If possible, both parents/guardians are encouraged to attend and participate.
- **SCHEDULED DEVOTIONAL PERIODS:** Devotionals are scheduled on the 3rd Sunday night of each month for the K-6th grade. These will be held in the annex and generally will have the following schedule: Some devotionals will be split into groups by age.
 - ❖ 7:15 – 7:25 Prepare food
 - ❖ 7:25 – 7:40 Family devotional (parents will sit with children)
 - ❖ 7:40 – 8:00 Eat together and clean up
 - ❖ 8:00 - Dismiss

LADS-TO-LEADERS/LEADERETTES

Elders: Gary Russell
Terry Brown

Deacons: Mark Allen
Marty Wallace

THE GOAL OF LADS TO LEADERS & LEADERETTES

Lads to Leaders & Leaderettes program is a tool used by Churches of Christ to provide an effective year-round, Bible-based youth leadership program for students from Kindergarten through College. It has been adapted to our congregational needs here at Killen to equip young people with the knowledge and skills to become Bible school teachers, personal workers, and effective speakers. Young men learn what it takes to be leaders in the Lord's church and are prepared to be future elders, deacons, and ministers. Young women learn what it takes to be effective Bible class teachers and leaders within ladies' groups and classes. These youth can then use these talents in communities and in the Lord's church – not just here at Killen, but also in mission areas.

This is not just a youth program. It is a congregational program. Using the Bible standard of "the old teaching the young", adult mentors assist the youth in training various areas such as scripture memorization, Bible reading, speech preparation, Bible Bowl, and song leading. This gets the entire congregation involved and brings about a spirit of unity. Lads to Leaders & Leaderettes also provides an avenue through which young people can be motivated to become responsible Christian leaders in the home, church, community and work force.

BENEFITS OF THE LADS TO LEADERS & LEADERETTES PROGRAM

Spiritual strength	Ability to get along with others
Self-worth	Ability to deal with authority figures
Communication skills	Personal responsibility and dependability
Personal confidence	Ability to make good decisions
Social skills	Knowledge of the roles of elders, deacons, teachers, preachers and members
Self-esteem	The setting of high standards of personal morality
Personal abilities	Church attendance, giving and conversions
Listening skills	The setting and achieving of goals
Intellectual skills	Adult hope for the future
Self-starter habit	Association with high achievers
Positive attitudes toward problem solving	Skills in honoring and expressing gratitude to others
Desire to learn and lead	Likelihood of attaining higher Christian education

ORGANIZATION OF KILLEN'S LADS/LEADERS PROGRAM

Under the oversight of the elders, our program is headed by Gary Russell, with the assistance of a group of coordinators.

Director: Gary Russell
 Coordinators: Marty & Leslie Wallace
 Gary & Anne Russell
 Brad & Amanda Sellers
 Jess & Lori Eastep

Much of the teaching for our program occurs on Sunday afternoons from 5:00 – 5:45 PM. In addition, our puppet students are utilized by Anne Russell in the Sunday night-Pre-School class, as well as in the 3rd Wednesday night puppet shows. They are also used in teaching during Vacation Bible School (not only at Killen, but also at mission points as needed).

LISTING OF ACTIVITIES WHICH WE OFFER & ACTIVITY LEADERS

ACTIVITY	Leader(s)
Song Leading (boys)	Glenn Walton, Brad Sellers
Songs of Praise (girls)	Catlyn Watkins
Speech	Kerry Peck, Lora Braswell
Good Samaritan (elementary)	April Clark, Alisha Crunk
Good Samaritan (high school)	Jess & Lori Eastep
Puppeteering	Anne Russell
Bible Bowl	Connie Olive
Oral Bible Reading	Mark & Holly Allen
Art Says It	
Banner	Candy Allen
Music Composition	Emily Russell
Scrapbook – Individual	Lori Eastep
Scrapbook – Group	Lori Eastep
Centurion of Scripture	Amanda Sellers
Know the Books	Suzanne Peck
Mass Media: Article Editorial	Kerry Peck
Audio Presentation	Kerry Peck
PowerPoint	Emily Russell
Storyline	Jess Eastep
G I F T S	Lori Eastep
G U A R D	Jess Eastep
Second Language	TBD
Read The Word (formerly Parade of Winners)	Mark Allen, Renee Pyle
Bulletin Board	Judi Dean
Bartimaeus	Anne Russell
Pearls	Gary Russell, Jess Eastep, Josh Quillen, Tracy Sherrill, Connie Olive, Teresa Martin
Teach to Teach (formerly About My Father's Business)	Connie Olive
Keepers	Bill & Rebecca Brown
Year Round Song Leading	Gary Russell

Other opportunities exist within the Lads/Leaders framework. If you wish to know more about the program, please visit the website at www.lads2leaders.com



WOMEN'S MINISTRY OPPORTUNITIES

PURPOSE:

Women of Killen Church of Christ are service minded, relationship oriented and we want to grow spiritually! The goal of this section of the Program of Work is to provide a useful resource to inform and encourage women to take an active part in opportunities to serve within our congregation and community; to deepen our relationships with each other; and to encourage each other to live Christ-centered lives!

Every woman at Killen is asked to complete an Involvement Sheet to choose the areas of service where they would like to use their time and talents.

SERVICE:

FOOD TEAMS: One opportunity to serve our church family is volunteering to help provide meals to members who have experienced a death in their family or who need meals during a time of sickness. Food team members are assigned from those who indicate on their Involvement Sheet that they want to be a part of a food team. Each team is made of ten ladies, and each team has a team leader. Wyna Behel has agreed to be the contact person for the congregation when a food need is determined. Once she is contacted, Wyna will contact the appropriate food team leader, who will coordinate the preparation of meals with other team members. Teams will rotate on a **per need** basis. If several members of a team are able to serve, that team's leader may contact the leader of the next team to combine teams to meet the food needs of those being served. Wyna Behel will need to be notified that two teams have combined so she will know which team leader to contact next.

LADIES SERVICE GROUP: All ladies of the congregation are invited to meet with this group every Wednesday morning at 10:00 am (except during holidays). A devotional time is followed by various service projects including sending cards, making visits, preparing a meal for shut-ins, sending exam time snack boxes to students and special benevolence activities. Each month two ladies are responsible for planning the devotional and service activities for that month's meeting. Contact Judi Dean for more information about this group.

WEDDING AND BABY SHOWERS: Showers are given for brides and new moms and dads to congratulate them on these life changing events. Willingness to serve in this way is indicated on the Involvement Sheet. Shower Teams are assigned based on volunteers and each team will have a team leader. When a member of our congregation becomes aware of the need for a wedding or baby shower, Amanda Gooch is to be contacted. She will contact the shower team leader of the appropriate shower team. Teams are made up of six members, and each team rotates on a per event basis. If several members of a team are unable to serve, that team's leader may contact the leader of the next team to combine teams to have enough people to host the shower. Amanda Gooch will need to be notified that two teams have combined so she will know which team leader to contact for the next shower.

OUTREACH:

HANDY HOMES: Catlyn Watkins and Addison Pointer are the coordinators for this act of love and service providing a Saturday lunch and activities for the children once a month at the Handy Recreation Center. Food and servers are provided by volunteers from Killen and other area congregations. This is a great way to show the love of Jesus to those in our community.

PRISON MINISTRY: Our congregation is actively involved in a very effective prison ministry which includes teaching classes for women at the Florence Lauderdale County Detention Center. Teaching is rotated with other area congregations. If you can teach or would support this ministry by going with a teacher, please contact Joan Stutts.

MISSIONS: Acts 4:20 says, "We cannot stop speaking of what we have seen and heard". Like Peter and John, we are all called to share the things we have seen and heard because of the love of Jesus. We have many opportunities to be involved in mission work within our own community, in other stateside mission points and in other countries. Every year mission teams travel to work with missionaries we support, and each of those involved is forever changed by the experience. Please see the Missions section on page 14 for more information about our efforts to reach the world for Christ.

SPIRITUAL EMPHASIS:

TEACHING BIBLE CLASSES: There is no greater joy than to share with parents in the awesome responsibility of guiding their children to Christ. As a Bible class teacher, you can encourage the young people of our church family to seek God first in their lives. You may also be willing to teach ladies' Bible classes. Classes for women allow us to take advantage of the natural mentoring that occurs when ladies of all ages meet together to study God's word. Please express your interest in teaching by indicating it on your Involvement Sheet.

WOMEN'S RETREATS: Besides being a lot of fun, retreats offer women a break from routine responsibilities and an opportunity to spend quality time with sisters in Christ, digging deeper into God's word. Retreats for ladies in Adult 1 and 2 classes are planned annually by their Sunday morning Bible classes. Church wide retreats for all ages are being considered. If you have an interest in helping plan these events, please indicate that on your Involvement Sheet.

LADIES' DAY: A great way to spend Saturday morning is to be a part of our annual ladies' day! Speakers will stimulate our desire to live a Christ-centered life and the luncheon that follows is a treat for all! Please indicate on your Involvement Sheet your desire to plan and participate in our Ladies' Day.

PRAYER GROUPS: Every Wednesday night before class a group of ladies meet to pray. Join us as we "let our requests be made to God" (Philippians 4:6) "praying with thanksgiving"! Contact Auburn Shukla for specific information about time and location in order to share a time of prayer with this group.

FUN AND FELLOWSHIP:

We all need time to have fun and be together with the goal of getting to know each other better! Sharing fun creates relationships and encourages us to share "below the surface".

40'S AND 50'S FELLOWSHIP GROUP: Sharon Arnold is coordinating a list of ladies who are available for "spur of the moment" fellowship. Whether it's meeting for lunch, tackling a service need together or shopping, please let Sharon know if you would like your name added to the e-mail list.

NIFTY FIFTY AND ADULT 1 & 2 BUNKO: Join these ladies for a fun-filled night and a time to get together to relax and get to know each other better! Listen for announcements or watch the weekly bulletin for location, dates and times of these events.

NOTE: Additional information about Prison Ministry, Missions, and Educational (teaching) opportunities can be found in the Program of Work under those headings. Also, updated Shower and Food Team lists will be posted in the foyer as changes occur. Detailed procedures for all women's ministry opportunities are compiled in the Women's Ministry Booklet, which will be available for every member. See Glenda Behel for copies of this booklet.

COORDINATORS:

Catlyn Watkins, Amanda Sellers, Amanda Gooch, Teresa Martin, Pam Ashley, and Elaine Kelley have been asked by our elders to coordinate activities for our Women's Ministries. Please let any one of these ladies know if you have suggestions, questions or comments about any of the opportunities presented here or suggestions for additional ways we can accomplish these goals:

**WE WANT TO BE POINTED TOWARD JESUS,
TO GROW IN OUR SPIRITUAL WALK,
TO ENCOURAGE AND SERVE EACH OTHER,
AND TO TAKE THE GOOD NEWS OF JESUS WITH US WHEREVER WE GO!**

THIRTY-NINERS

Elder: Doyle McDonald

Coordinator Ken Kelley

PURPOSE

Provide opportunities for fellowship and encouragement for those 55 and older in a loving and fun spiritual environment; to seek opportunities to reach out to others in the same place in life and bring them in with the hope of teaching or encouraging them as well.

ORGANIZATION

- Coordinators – Ken and Elaine Kelley
 - ❖ Work with the members to identify suitable and desired activities for group participation.
 - ❖ Work with the elders and deacons to learn how to most effectively support the needs of this group.
 - ❖ Meetings - Meetings are called as needed to schedule activities and handle opportunities. No regular meetings are scheduled.
- Membership
 - ❖ Members of the Thirty-Niners have endeared themselves to the community and congregation through their great cooking and wonderful outlook on life. This serves as a great outreach to bring in others that need, or are looking for a place to belong after the lifestyle changes.
 - ❖ Anyone approaching or over the age of 55 is welcome to become a part of this group (no age check is required).
 - ❖ Participation is encouraged for every activity but is not required since individual needs and availability changes.

ACTIVITIES:

Activities are planned throughout the year to provide fellowship, spiritual enrichment and support for US mission sites. The bulletin board in the south foyer is designated for current information regarding these activities as well as photos from past activities.

FACILITIES AND OTHER PROPERTIES

Elders: Ross Hargett
Terry Brown

Deacons: Mark Allen
Bill Brown
Mark Simpson
Marty Wallace

PURPOSE

To provide appropriate, safe and well maintained facilities to support the collective worship, educational and fellowship activities of the church; provide suitable facilities so that the teaching and fellowship of those in the community may be most effective.

FACILITIES MASTER PLANNING FOR FUTURE GROWTH

- Develop a “master plan” for the Killen Church of Christ site for most effective and efficient utilization of the land, buildings and financial resources to insure the buildings are used to carry out the growing needs of the church in Killen.
- The Facilities Planning Team tasked with:
 - ❖ Develop proposals for expansion and modification of our present structures to include new construction options with consideration given for impact on present facilities and parking requirements.
 - ❖ Work with an architect to develop most appropriate design for any facility or reconstruction of old facility to insure the present and future needs of the church are met in the most cost effective way.
 - ❖ Openly communicate plans, schedules and financial requirements with the congregation.
- Planning team to provide viable options and budget projections for building expansion to the elders by the end of 2nd quarter 2016. These will be used to guide long term building modifications and set the future expansion budget.

2016 FACILITIES PLANS

- Upgrade main foyer to make it more welcoming and functional.
- Redesign audio/visual console area and functionality to better accommodate current and future needs.
- Renovate and upgrade front of auditorium to permit more visibility and functionality: including upgrade of projection system.
- The auditorium upgrade team has completed a proposal to the elders and the architect is being hired to complete design details with the expectation that construction will begin during the first quarter of 2016.
- As part of the auditorium upgrade project, the projection controls and projector will be relocated to be more serviceable.

BUILDING MAINTENANCE ASSIGNMENTS

- Major maintenance coordination on site – Dan Heideger.
- Structural and carpentry maintenance – Wayne Phillips, Stan Thompson, Mark Allen, Dan Heideger
- Electrical maintenance – Ken Kershaw, Mark Allen, Marold Pigg, Ken Myrick, Jerry Dean, Robert Staples, Charles McClure, Marty Wallace
- Plumbing – Bill Brown, Tommy Pettus
- Heating & Cooling – Mark Allen, Chris Bevis, Bill Brown
- Baptistry – Don Owens
- P A System – Tony Moore, Keith Behel and others as assigned.
- Vacuum Cleaner Repair – Michael LeMay

- Pest Control – Mark Simpson coordinates with the service technicians.
- Custodial service for auditorium, lobby, and balcony is handled by members; assigned by Mike Alexander.
- Janitorial service for all classrooms, restrooms, halls, and annex on a full time basis Anthony & Glenda Vinson.
- Window replacement – Ken Kelley
- Stocking of disposable supplies for the annex – Bobby Holley and Kandi Simpson.

OTHER SERVICES

- NOTE: open access WiFi has been provided throughout the building for use by those who desire to use web-enabled Bibles and study tools. Security is in place to prevent access to inappropriate web sites.
- Unlock building – Bill Brown, Lewis Mason
- Turn off lights and secure building- We ask that the last person out of the building ALWAYS turn off all the lights and be sure all doors are locked.
- Maintain tables, coat room and coat racks in both lobbies – Becky Lester

PARKING

- Support for guided parking during major services and special events will be coordinated by Paul Abernathy with assistance from others.
- We request our members be considerate of elderly members and visitors and leave adequate space open near the building.
- Adequate handicap accessible parking is provided close to the building. We request that these spaces be used only by those needing them.
- Parking outside of designated spaces creates a problem with traffic flow and emergency vehicle access.
- Adequate parking is available in the back lot near the soccer field and we encourage those who are willing to park there and leave spaces closer to the building for those less physically able to walk longer distances.

GENERAL CLEANING

- Maintain storage areas and storage building - Mark Simpson
- Special cleaning of other areas - as assigned.
- Dispose of leftover food from refrigerator and cabinets. Glenda Vinson & Kandi Simpson.

CHURCH VEHICLES

- Maintenance - Mark Simpson
- Schedule of route and drivers – Doyle McDonald
- Special scheduling requests for use of van or bus – Glenda Behel

USE OF ANNEX

- Annex has been designated as a possible shelter in times of local emergency.
- The Red Cross and Emergency Management Agency has provided training to several members of the congregation to properly staff the facility as needed.
 - ❖ Killen contact person – Doyle McDonald
 - ❖ Emergency Committee – The members trained by the Red Cross will be used as appropriate for the disaster; elders to coordinate
 - ❖ Red Cross will operate Post Disaster shelter as needed.
 - ❖ Provide access for Red Cross - Bill Brown, Jack Watkins
 - ❖ Annex is wired for generator operation. Contact persons: Robert Staples and Ross Hargett.

GROUNDS AND PARKING AREAS

- Includes church building areas as appropriate. Coordinator - Mark Allen
- Church lawn grass cutting by men of the church as assigned.
- Maintain church mowers- Travis Rushing.
- Planters and shrub beds around annex, auditorium, and new wing – Susan Brown & Travis Rushing.
- Keep back property bush-hogged. - Mark Simpson – Coordinates.

USE OF FACILITIES

The use of our facilities is encouraged for members of the congregation. It is requested that any usage be appropriate and not of questionable nature. Those using the facilities are responsible for ensuring the lights and heating/cooling are turned off upon completion and that the area is cleaned and restored to previous configuration. Scheduling of any part of the building should be coordinated through the secretary to avoid any conflicts. The building is available to funerals but all music used shall be acapella. Some CDs of appropriate music are available for use for funerals. Rules for the use and care of the annex are posted in the annex and a copy is on the next page of this book. Copies may also be picked up from the office.

WEDDINGS / WEDDING RECEPTIONS

Applications and copies of the rules for using the facilities for weddings may be obtained from the office. A copy of the wedding guidelines is included in this book. All applications are subject to elders' approval. Keith Behel is responsible for coordinating scheduling of the operator and custodial support for weddings or wedding receptions. He will work with the secretary and other designated operators to ensure the appropriate support is given to the event.

USE & CARE OF THE ANNEX

The Annex is for the use of the members of the Church of Christ at Killen and to an extent for the community. We are pleased to make it available for use. At the same time, we request you care for the annex as you would for your own home.

The annex is to be reserved through the church secretary. Members of the church at Killen may reserve it for any wholesome purpose, so long as it does not conflict with an already scheduled event or a planned church activity.

The annex may not be used for any of the following:

- Any activity where alcoholic beverages or illegal drugs are in use.
- Any activity which includes dancing or other conduct unbecoming of Christians.
- Any activity that includes instrumental music accompanying spiritual songs.
- Any event that includes soliciting, auctions or sale of goods or service.

At departure:

- Leave the annex clean after your use.
- Ensure floors are mopped and all spills cleaned up after each use.
- Clean tables and kitchen cabinet surfaces and wash any dishes used and return dishes, serving pieces and utensils to their place.
- Take any used towels home, wash them, and return them to their place in the annex.
- Clean the kitchen floor.
- Restrooms should be left clean.
- Remove all trash using trash bags that are tied. Place the bags of trash in the garbage cans at the west end of the annex and close the lids.
- Return the classroom portion of the annex to its regular classroom set-up. (It is not necessary to return the “normal eating area” to any particular configuration as the next user can set it up as needed).
- Turn off all lights and heating/air conditioning.
- Lock all doors as you leave.

The following are NOT ALLOWED:

- Smoking in the annex or any of the buildings.
- Use of alcoholic beverages or illegal drugs on any of the church property.
- Throwing balls, food, or any other objects in the building.
- Removing tables and chairs from the annex without prior permission.
- Using padded chairs where food is served. (If an exception is needed, please obtain elders' approval).
- Throwing rice. (Bird seed may be used outside the building).
- Running in the building.
- Sitting on the tables.

WEDDING GUIDELINES

Application for use of the facilities for weddings must be made in advance through the church secretary to the elders. Applications may be obtained in the church office. There is no fee for use of the church building. However fees for an operator and custodian services are applicable as outlined below.

The request must be accompanied by the fully completed wedding application with a check for the fees indicated before the date will be considered. Requests will be considered on a first-come-first-serve basis. If for any reason the application is not approved or your plans are canceled, all fees will be returned. The elders will confirm in writing that the facilities are or are not reserved as requested.

PLANNING THE WEDDING

The couple should first check with the church office to see if the date and time of the wedding is available. We discourage weddings on Sunday. Be sure to reserve a date for the rehearsal as well as the wedding if a rehearsal is desired. Wedding rules are applicable to rehearsals as well.

Music must be acapella for all spiritual songs used. No musical instruments are to be brought into the building. Recorded music may have instrumental backing as long as no spiritual lyrics are included with instrumental backing. All music is to be in good taste with no profane or suggestive lyrics. DO NOT tamper with the sound system. Contact the operator assigned to the wedding with your questions regarding the sound system. The pulpit stand, tables and microphones may be only moved under the direction of the operator.

DECORATIONS

Only dripless candles may be used. Proper precautions for safety must be taken. Only candles covered with globes may be placed at the end of the pews. All flowers must be in clean, rust free, leak proof containers. A protective covering (such as plastic or vinyl) is required under all candles.

No nails, tacks, or screws are to be used. Some adhesives may be used only if they do not maim the finish of the woodwork or the walls.

No rice bags may be used, only bird seed, and only outside the building.

DAMAGE

It is understood that signature to the wedding application is an agreement to defray costs for correcting any unusual damage done to the building or its contents by wedding related people or activities.

INFORMATION SHEETS FOR FLORIST AND CATERER

Attached to the application are information sheets for the florist and caterer. The applicants are responsible for seeing that they receive these copies and ultimately that they follow these guidelines.

OPERATOR

An operator is designated by the Killen church. The operator must oversee movement of the equipment and furniture in the auditorium. The wedding party is to provide labor to work at operator's direction. The operator will operate the heating, cooling, and sound/video systems. The operator is the contact for any special requests such as light regulation, taping the service, etc. The operator will also assist with designating dressing rooms for optimum privacy. The operator will insure the building is unlocked and locked appropriately.

A fee of \$200.00 for the operator is to be made payable to KILLEN CHURCH OF CHRIST and submitted with the application.

The wedding party is responsible for returning the facilities to its initial state after the wedding under the supervision of the operator.

CUSTODIAL SERVICE

The regular custodian will clean the building, annex, and dressing rooms after the wedding. A fee of \$250.00 is to be submitted with the wedding application made payable to KILLEN CHURCH OF CHRIST to cover the cost.

Members of the Killen Church of Christ may waive this fee if they commit to replacing the furniture and doing the necessary cleaning. If cleaning is to be done by the wedding party, it must be so noted on the application when it is submitted.

SECURITY

Neither the Killen Church of Christ, nor its operator or custodian will be responsible for loss of any personal items during the wedding related activities. If personal items are lost, notify the church office. We will make an effort to help locate and will return the lost item if found.

REHEARSAL DINNERS OR RECEPTIONS

Reserving the auditorium does not reserve the annex. The annex must be reserved separately for wedding rehearsal dinners and wedding receptions.

No alcoholic beverages will be served or consumed on the church premises before, during, or after the wedding. No smoking in the building at any time. Instrumental music must follow the same guidelines as for the wedding. Dancing is not allowed.

Please use care with tables, chairs, etc., to minimize danger and damage. The operator will guide or advise about any necessity of moving or rearranging of the furniture.

The caterer (or wedding party) is to remove all food and equipment brought in for reception or dinner. The custodian will handle the cleaning and rearranging of the furniture (except members of Killen Church of Christ may elect to clean as noted in the section on custodian service.)

Please speak to the groomsmen about using good judgment in preparing the "get away" car of the bride and groom so that no debris will be left in the parking lot or along the street.

CATERER

The application contains the following rules and guidelines for the protection of the church building and property:

- Caterers of rehearsal dinners or wedding receptions must bring their own trays, urns, cloths, punch bowls, cups, etc. Church supplies are not to be used.
- Any spill should be spot cleaned immediately.
- Tables and chairs should be properly cleared and cleaned by the caterer. Rearrangement of the furniture is the responsibility of the caterer and /or the wedding party.
- The caterer is responsible for removing all of his/her equipment.
- The caterer is responsible for cleaning the kitchen area and placing trash generated by the wedding in the garbage cans outside the west end of the annex.

FLORIST

The application contains the following rules and guidelines for the protection of the church building and property at Killen Church of Christ:

- No furniture can be moved at any time without approval of the operator. Applicants must contact the assigned operator (name and phone number provided to applicant prior to wedding). All flowers must be in clean, rust free, leak proof containers.
- Only dripless candles may be used. Proper precautions for safety must be taken. Only candles covered with globes may be used at the end of the pews. The floors under all candles must be fully protected from tallow dripping by plastic, vinyl, or other suitable material.
- No nails, tacks or wire can be used any place in the church building. Tape may be used to hold canvas strips on steps and woodwork, but not on painted plaster walls. (No duct tape or similar residue leaving tape.)
- The florist will be responsible for cleaning up any debris left after decorating for the wedding and any debris left after the wedding. If the refrigerator is used to store flowers, be sure to clean this also. In the event of unusual cleaning or repairs resulting from failure to comply with these rules and guidelines, the florist will be expected to pay the expenses.

ADMINISTRATIVE

Elders: Jerry Mitchell
Terry Brown

Deacons: Mark Sanders
Craig Glover

PURPOSE

To provide appropriate systems to provide financial accountability, secretarial and communications tools to be used through the congregation to insure most efficient planning and use of God's resources in the church at Killen.

SECRETARIAL WORK

- Secretary – Glenda Behel
- Maintain an up-date membership file, with complete record of baptisms, restorations, etc.
- Keep membership computerized records up-to-date and provide information necessary for elders and deacons to make assignments.
- Prepare weekly bulletin.
- Perform general office work, miscellaneous typing, printing, addressing, and mailing.
- Keep files up-to-date.
- Maintain information bulletin board in foyer and boards listing class locations.
- Work closely with Bible Correspondence and Prison Ministry efforts to provide clerical support.

FINANCIAL WORK – Mark Sanders Treasurer

- Keep complete deposit records and receipts so as to be audit-ready at all times.
- Prepare bank deposits weekly. Insure all records are accurate.
- Provide detail tracking of expenditures for reporting purposes
 - ❖ Provide regular financial status reporting.
 - ❖ Provide financial support through QuickBooks.
 - ❖ Provide automated periodic payments including payroll.
 - ❖ Provide accounting for tax, FICA, and withholding schedules.
 - ❖ Pay bills – Jerry Mitchell, Ross Hargett, Mark Sanders
- Count collection on Sunday and post amount on information board in foyer. – Craig Glover, Don Burgess, Bobby Holley, Ken Myrick, Mark Sanders, Mark Simpson, Brad Tank.
- Provide back-up financial support. Craig Glover
- Prepare supplemental deposits of missionary support payments and other miscellaneous income and reconcile credit card account. – Jerry Mitchell

INSURANCE & SAFETY – Craig Glover

- Coordinate and maintain up to date insurance coverage on building & vehicles – Craig Glover.
- Safety – Maintain emergency and evacuation plans – Craig Glover.
- Maintain fire extinguishers. Robby Young
- Maintain first aid supplies, defibrillator and oxygen – Robert Jackson.
- Doors around the building are to be locked 10 minutes after start of each service except the doors into the main foyer. All doors have emergency egress locks (open from inside without a key).
- A personnel security plan has been developed with the support of the police department.

PICTORIAL DIRECTORY- Coordinator – Elaine Kelley, Assistant – Glenda Behel

- Pictorial updates:
 - ❖ A pictorial directory is to be provided to each family.
 - ❖ Update sheets will be compiled and distributed as appropriate.
 - ❖ Follow-up photos may be taken by Elaine Kelly or Glenda Behel for updates.
 - ❖ New member's pictures will be placed on the bulletin board in the foyer.
- Directory listings. Addresses/Phone numbers and distribution - Glenda Behel is to maintain this data and distribute periodic updates.

CALLING POST – Doyle McDonald, coordinator.

- Calling post provides automatic phone notification of members or groups of members to communicate important information.
- Messages may be distributed to the following groups:
 - ❖ Youth – Jess Eastep, coordinator
 - ❖ Whole congregation -- Doyle McDonald, coordinator. (Messages may be placed through elders, ministers or secretary.)
 - ❖ Thirty-Niners - Glenda Behel, coordinator
 - ❖ Deacons and elders – Doyle McDonald, coordinator.
 - ❖ Additional groups can be established as needed.
- Calls are sent to every phone listed in the calling group within minutes, but only between the hours of 9 AM and 9 PM.
- Glenda Behel is to keep phone numbers current and available for all call groups.
- We are working on a plan to provide notification by text message for those who prefer it.

CHURCH EXPENSES AND BUDGETS

EXPENSE CATEGORY 2015		2016
	Budget	Expenses	Budget
<u>LOCAL EVANGELISM</u>			
Personnel Expenses	\$ 261,720	\$ 264,823.73	\$ 273,450
Banquets - Teachers, E/D Planning, Visitation	4,500	5,835.25	4,500
Fellowship	-	-	2,000
Lads/Leaders/Leaderettes	11,500	10,592.15	11,000
Meetings & Extra Speakers	5,000	5,618.04	5,000
Outreach - Baptism Cloths, Bibles	1,500	2,629.86	2,000
Outreach - Other	2,000	1,921.93	1,900
Retreats - Adults, 39ers, Ladies Day	2,000	870.25	1,200
Vacation Bible School	7,000	7,523.81	7,500
Van and Buses	9,200	10,131.08	10,000
Youth Program	10,000	12,263.74	12,000
Youth Program-College	2,300	175.58	1,800
TOTAL	\$ 316,720	\$ 322,385.42	\$ 332,350
% of Total	37.83%	34.26%	39.21%
<u>BENEVOLENT WORK</u>			
Church of Christ Disaster Relief	\$ 10,000	\$ 10,000.00	\$ 10,000
Disaster Relief - Hurricanes & Other	2,000	4,744.15	4,000
Healing Hands	1,200	1,200.00	1,200
International Health Care Fdn	2,400	2,400.00	2,400
Local and General	40,000	93,488.07	40,000
Orphan Homes - Child Haven	3,000	3,000.00	3,000
Orphan Homes - Christian Children Homes	3,600	8,600.00	3,600
Potter Childrens Home	1,200	1,200.00	1,200
Recovery Programs	20,000	39,608.45	25,000
TOTAL	\$ 83,400	\$ 164,240.67	\$ 90,400
% of Total	9.96%	17.45%	10.67%
<u>BUILDINGS AND LAND</u>			
Custodial Services & Supplies	\$ 18,750	\$ 20,634.27	\$ 20,250
Building Maintenance	25,000	31,379.55	20,000
Improvement Projects	10,000	972.08	10,000
Grounds and Upkeep	3,000	1,304.07	2,000
Insurance - Property & Liability	10,000	11,834.16	12,000
Electricity, Water	28,500	28,256.24	29,000
Garbage	500	504.00	500
Gas	8,000	7,621.59	8,000
Telecom	6,000	5,766.04	5,600
TOTAL	\$ 109,750	\$ 108,272.00	\$ 107,350
% of Total	13.11%	11.51%	12.67%
<u>CHURCH OPERATING EXPENSES</u>			
Bank Charges	\$ 1,500	\$ 2,001.04	\$ 800
Calling Post	1,000	899.85	1,000
Class Literature, Supplies Incl VBS Mtrl	10,000	4,983.29	9,000
Communion Supplies	1,800	2,114.15	2,100
Furniture, Equipment - Class & Office	5,000	6,369.91	5,000
Library Books, Supplies	1,800	2,879.47	2,000
Miscellaneous Expenses	100	49.22	100
Office Supplies	20,000	20,253.05	20,000
Travel / Training Expenses	1,200	1,644.10	1,200
TOTAL	\$ 42,400	\$ 41,194.08	\$ 41,200
% of Total	5.06%	4.38%	4.86%

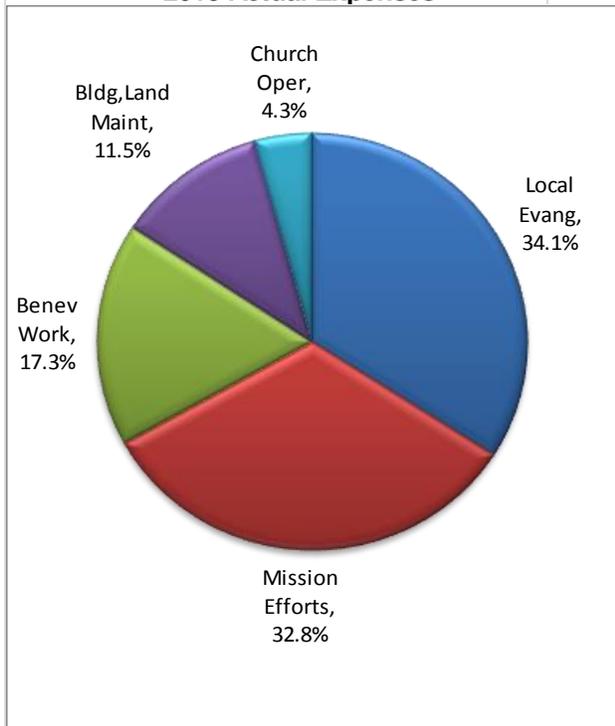
EXPENSE CATEGORY 2015		2016
	Budget	Expenses	Budget
MISSION EFFORTS			
USA MISSIONS - PRISON MINISTRY			
Prison Ministry - Local	\$ 5,000	\$ 3,715.26	\$ 4,500
Prison Ministry - National/State Workshops	2,000	954.78	1,500
Prison Ministry - Texas - Buck Griffith	2,400	2,400.00	2,400
USA MISSIONS - OTHER			
Apologetics Press - Kyle Butt-Palm Beach Lakes	\$ 1,800	\$ 1,800.00	\$ 1,800
BCC Program Material	2,000	946.83	1,500
Georgetown KY - Scott Co. COC	3,000	3,000.00	2,000
Good News Network	7,200	7,200.00	-
Heritage Christian University - Scholarship	3,000	-	-
Leighton Church of Christ - Melvin Whitlock	4,800	4,800.00	4,800
Newspaper Articles & Advertisement	12,000	12,045.50	12,000
Northwest - Shoals Patriots for Christ	4,800	4,000.00	4,800
Rogers City MI - Atlanta COC	12,000	11,000.00	12,000
Shoals Radio Group - Melvin Whitlock	2,400	2,800.00	2,400
Tylertown MS - Mission Work	19,800	21,800.00	22,200
Tylertown MS - Other	-	2,100.00	-
UNA Christian Student Center	15,000	19,300.00	15,000
Various Miscellaneous Missions	17,230	17,475.53	19,000
FOREIGN MISSIONS			
Albania - Maryville COC	\$ 9,600	\$ 9,600.00	\$ 9,600
Dominican Republic - Tiffany Hale	12,000	15,417.52	12,000
India - O. Jayarao	1,000	916.63	1,000
India - Samuel Raju (West Corinth COC)	1,200	1,200.00	1,200
India - John Dean (Central COC)	9,600	9,600.00	9,600
India - Vinay David (Double Springs COC)	20,400	20,800.00	20,400
Korean Bible School - Bill Ramsey (N. Side COC)	2,000	-	1,500
Nigeria - Doug Wheeler (West Side COC)	3,000	3,000.00	3,000
Nigeria - John Inetianbor (West Side COC)	1,500	1,500.00	1,500
Pacific Island Fund - Randy English	7,200	7,200.00	7,200
Pacific Island - Gaither Mtn	1,200	32.60	500
Pacific Island Fund - Rocco Pierce	5,400	28,875.04	6,000
Pacific Island Fund - Jason Pierce	-	5,053.00	6,000
Panama - Chris Taylor (South West COC)	13,200	13,200.00	13,200
Panama - Other	3,000	1,045.18	1,500
Philippines - Eric Jones	8,400	8,973.89	8,400
Philippines - Other	5,000	458.30	1,000
South Africa - Phillip Hendricks (Mars Hill COC)	4,800	4,800.00	4,800
South East Asia - World Evang (Dbl Springs COC)	9,600	9,600.00	9,600
21st Century Global Missions (J.C. Enloe)	2,400	2,400.00	2,400
CAMPAIGNS / SPECIAL CONTRIBUTION			
Campaigns	\$ 3,000	\$ -	\$ 25,000
Campaigns - Pacific Islands	22,000	20,980.05	-
Special Mission Contribution	25,000	25,000.00	25,000
Total Mission Works	\$ 284,930	\$ 304,990.11	\$ 276,300
% of Total	34.03%	32.42%	32.61%
GRAND TOTAL			
	\$ 837,200	\$ 941,082.28	\$ 847,600
	100%	100%	100%
Actual Expenditures as % of Budget For 2015		112.41%	
Weekly Contribution Goal for 2015	\$ 16,100		
Average Contribution for 2015		\$ 16,608.10	
Weekly Contribution as % of Budget For 2015		103.16%	
Weekly Contribution Goal for 2016			\$ 16,300

FINANCIAL SUMMARY - 2015

Balance On Hand, January 1	\$ 40,671.44
Contribution	863,621.15
Other Income	92,178.31
Total Income	\$ 996,470.90
<i>Budgeted Expenditures</i>	<i>\$ 837,200.00</i>
Gross Expenditures	941,082.28
Cash Reconciling Items:	
* Transfers From Investment Acct - Benevolence	\$ 40,000.00
Transfers To Investment Acct	(47,000.00)
Prepaid Assets	300.00
Liabilities-Taxes, Etc.	1,291.73
Other Liabilities	(1,317.11)
Total Reconciling Items	\$ (6,725.38)
Percent Of Budgeted Expenditures	112.41%
Balance On Hand, December 31	\$ 48,663.24
Budgeted Weekly Contribution	\$ 16,100.00
Actual Average Weekly Contribution	16,608.10
Percent Of Budgeted Contribution	103.16%
Contribution Goal For 2016	\$ 16,300

* Funds from an estate were given for benevolence and were used for that purpose in addition to regular contributions.

2015 Actual Expenses



2016 Budget

